



**Park County Library System
Library Board of Trustees Regular Meeting Minutes
March 27, 2025, 2:00 pm Cody Library**

Call to Order Meeting called to order: 2:05 pm. by Chair Jolene Reekers.

Roll Call

- Library board members present: Chair Reekers, Trustee Kearnes, Trustee Jackson, Trustee Warner and Trustee Fees.
- Board of County Commissioners Liaisons present: Commissioner Overfield
- Personnel present: Karen Horner, Nicholle Gerharter, Lisa Heimer, Roseanne Spiering.
- Guests: PC Library Foundation Chair Barb Francis

Public Comment – Barb Francis from the Park County Library Foundation came to ask the library board members to buy tickets to The Night at the Library fundraiser on Friday, April 11 and support the library.

Approval of Agenda

- Motion to approve the agenda: Trustee Warner
- Seconded by Trustee Jackson.
- Motion passed by a unanimous vote.

Consent Agenda

- Motion to approve consent agenda: Trustee Jackson
- Seconded by: Trustee Warner
- Motion passed by a unanimous vote.

Financial Business

- Motion to approve financial reports: Trustee Warner
- Seconded by: Trustee Kearnes
- Motion passed by a unanimous vote.
- Information was given on consolidation of the Wyoming State Library accounts and the new CD at First Bank of Wyoming.

Library Director's Report

Director Karen Horner reported on the Trade Fair in Powell and the many other library programming events which are also included in her written report to the board. The new banner for the Powell Library has been put up. The board discussed the library patron parking at the Meeteetse School/Library.

Staff Update

Karen Horner reported on outreach events and PCLF events that she works on with staff and volunteers.

Foundation Update

No further report besides “The Night at the Library” event.

Old Business

Powell Library Project Update – The board report included pictures of the Powell Library construction project. The roof is going on currently. The project is on schedule.

Employee Handbook - The board finished discussions from the work session on the merged document of Park County's Policy Manual (July 2023) and PCLS Employee Handbook (July 2021). Editing Section 8 was completed. No action was taken. The complete draft will be sent to the board before the next meeting and sending it to the county attorney.

New Business

FY2026 Budget - Director Horner and the library board members discussed the budget constraints for FY2026 and the timeline. Trustee Warner made a motion to submit a preliminary FY2026 library budget to the County Clerk that mirrors the FY2025 budget with the addition of a half-time position for Powell. Trustee Jackson seconded the motion and the motion passed by unanimous vote.

Next Regular Board Meeting: Thursday, April 17, 2025, 2:00 p.m. Cody Library, Bison Room. The May meeting will be held in Powell and the June meeting will held in Meeteetse.

A motion to adjourn: Trustee Warner. Motion seconded Trustee Kearnes. The motion carried.

Meeting Adjourned at 2:40 pm.

Jolene Reekers

Board Chair

Karen Horner

Library Director

Lisa Heimer

Recording Secretary