



**Park County Library System
Library Board of Trustees Regular Meeting Minutes
February 27, 2025, 2:00 pm Cody Library**

Call to Order Meeting called to order: 2:01 pm. by Chair Jolene Reekers.

Roll Call

- Library board members present: Chair Reekers, Trustee Kearnes, Trustee Jackson, Trustee Warner (MS Teams) and Trustee Fees (MS Teams).
- Board of County Commissioners Liaisons: Commissioner Overfield
- Personnel present: Karen Horner, Nicholle Gerharter, Lisa Heimer, Roseanne Spiering.
- Guests: none

Public Comment – none

Approval of Agenda

- Motion to approve the agenda: Trustee Kearnes
- Seconded by Trustee Jackson.
- Motion passed by a unanimous vote.

Consent Agenda

- Motion to approve consent agenda: Trustee Warner
- Seconded by: Trustee Kearnes
- Motion passed by a unanimous vote.

Financial Business

- Motion to approve financial reports: Trustee Jackson
- Seconded by: Trustee Kearnes
- Motion passed by a unanimous vote.
- Information was given on the Certificates of Deposit at First Bank of Wyoming and the new rate.

Library Director's Report

Director Karen Horner reported on the end of the Winter Reading Program and the many other library programming events which are also included in her written report to the board. Karen presented the 2024 Annual Report to the board. She mentioned new items for the “Library of Things,” and a new partnership with KODI to help host activities at the annual Home and Garden Show in Powell.

Staff Update

Lisa Heimer reported on the fun programs and events she is involved with in the Cody library including the Seed Library, Spring Forward Expo, Altered Book Club, and community Blood Drives.

Foundation Update

Trustee Kearnes reported on “The Night at the Library” event and the upcoming Saturday book sale.

Old Business

Powell Library Project Update – The board viewed the live camera shots of the Powell Library construction project with Director Karen Horner, and they discussed the building progress.

Review Employee Handbook and Park County Personnel Manual

The board reviewed and edited sections 10 and 8 of the merged document of Park County’s Policy Manual (July 2023) and PCLS Employee Handbook (July 2021). Section 10 was completed and section 8 partially completed and then tabled until a possible future work session or board meeting.

New Business

FY2026 Budget - Commissioner Overfield and Director Horner had a brief discussion with the board on the timeline for spring budgeting. No actions were taken.

Next Regular Board Meeting: Thursday, March 27, 2025, 2:00 p.m. Cody Library, Bison Room.
Director Horner will email schedule options for a work session.

A motion to adjourn: Trustee Kearnes. Motion seconded Trustee Fees. The motion carried.

Meeting Adjourned at 3:39 pm.

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Jolene Reekers	Karen Horner	Lisa Heimer
<i>Board Chair</i>	<i>Library Director</i>	<i>Recording Secretary</i>