



**Park County Library System
Library Board of Trustees Regular Meeting Minutes
January 23, 2025, 2:00 pm Cody Library**

Call to Order and Roll Call

- Meeting called to order: 2:01 pm. by Chair Jolene Reekers.
- Library board members present: Chair Reekers, Trustee Kearnes, Trustee Warner, Trustee Jackson.
- Absent: Trustee Paul Fees.
- Board of County Commissioners Liaisons: excused.
- Personnel present: Karen Horner, Nicholle Gerharter, Lisa Heimer, Roseanne Spiering.
- Guest: Paul McConnell of Powell.

Approval of Agenda

- Motion to approve the agenda: Trustee Warner with a request to put New Business in front of Old Business in the order of the meeting agenda.
- Seconded by Trustee Kearnes.
- Motion carried.

Consent Agenda

- Motion to approve consent agenda; Trustee Warner
- Seconded by: Trustee Jackson
- Motion passed by a unanimous vote.

Financial Business

- Motion to approve Transaction Report and WSL Reconciliation 12/31/2024: Trustee Warner
- Seconded by: Trustee Kearnes
- Motion passed by a unanimous vote.

Public Comment

- Paul McConnell: Expressed concern over children using Roblox on the public computers in the Powell library. He commented on library computer filters and the chat function in Roblox.

Library Director's Report

Director Karen Horner reported on the two new hires in December. She elaborated on the Winter Reading Program and the many other library programming events also included in her written report to the board.

Staff Update

Nicholle Gerharter reported on the "Americans and the Holocaust" traveling exhibition, organized by the United States Holocaust Memorial Museum (USHMM). It is touring to our Cody library mid-May to early July.

Foundation Update

Trustee Kearnes reported on "The Night at the Library" event, and the Winter Bookfair.

New Business

Whittle and Hamilton CPA – The board discussed the problem with the services and billing from Tim Stewart in November, December and January. The Board acknowledged the professional performance of Lisa Heimer in managing the recent challenges with the outside accounting firm and the billing issues. Trustee Warner made a motion to pay Whittle & Hamilton the compromise amount of \$1300. Trustee Jackson seconded the motion. Motion passed by a unanimous vote.

Old Business

Powell Library Project Update – The board discussed the Powell Library construction project with Director Karen Horner.

Review Employee Handbook and Park County Personnel Manual

The board reviewed and edited sections 4, 6 and 7 from the merged document of Park County’s Policy Manual July 2023 and PCLS Employee Handbook July 2021. The sections 8 and 10 are still remaining and were tabled until the next regular board meeting.

Next Regular Board Meeting: Thursday, February 27, 2025, 2:00 p.m. Cody Library, Bison Room.

A motion to adjourn the meeting was made by Trustee Warner. The motion was seconded. The motion to adjourn was approved by a unanimous vote. **Meeting Adjourned at 3:39 pm.**

Jolene Reekers

Board Chair

Karen Horner

Library Director

Lisa Heimer

Recording Secretary