



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
May 23, 2024, 2:00 pm Cody Library**

Call to Order and Roll Call

Vice-chair Geoff Baumann called the meeting to order at 2:00 p.m. at the Cody Library and via Zoom. Library board members present in person were Trustee Warner and Trustee Baumann. Trustee Fees, and Trustee Reekers attended via Zoom. Library personnel attending were Karen Horner, Lisa Heimer, Roseanne Spiering, and Nicholle Gerharter. Leslie Tribble attended by Zoom. Liaison Commissioner Overfield attended in person and Commissioner Mangold was excused.

Approval of Agenda

The agenda was adopted. The new business item 'Meeteetse staff and hours' was changed to an action item. Trustee Warner made the motion, the motion was seconded and the motion carried.

Minutes

Trustee Warner moved to approve the April 25, 2024 Regular Meeting Minutes. The motion was seconded, and the motion carried.

Consent Agenda

Trustee Fees made a motion to approve the consent agenda including library reports, statistics, bank statements, and bills paid. The motion was seconded, and the motion carried.

Financial Business

Approval of Financials - The board reviewed the reconciliation report and financial reports for April. Trustee Warner moved to approve the financials. The motion was seconded by Trustee Fees, and the motion carried.

Library Director's Report

Director Karen Horner reviewed items included on her written report. The Grizzly Bear statue that was in front of the old Powell Library will be moved to Cody.

Staff Update

Emma Blottenberger updated the board on her work at the Cody Library as the Adult Services Librarian.

Foundation Update

Trustee Reekers reported that PCLF is working on The Night at the Library fundraising event for this fall, as well as Wyo Gives Day in July, and Winter Author Fest.

Old Business

Powell Library Project Update – The public silent auction of left-over furnishings generated revenue for the county to add to the construction fund. Commissioner Overfield discussed the progress on the layout including location of bathrooms, sprinkler system room, parking, book-drop, and roof design.

FY2025 Budget – Director Horner reviewed the library budget request. The library budget hearing with the Board of County Commissioners is on June 17 at 8 am. The library is requesting the same funding for the staffing budget increase in cost of living and/or discretionary steps. The health insurance premiums will increase 2% on the employer paid contributions.

New Business

Meeteetse staff and hours – Director Horner reported on the upcoming retirement of the branch manager, Linda Seaton. Horner and the board discussed summer hours for the school/public library branch in Meeteetse. Trustee Warner made a motion to change the hours to M, T, W 8-4; Th, F 8-12; Sat closed. School ends May 24 this year. New hours will start in June. The motion for changing hours was seconded and the motion passed. Additional programming will occur on some advertised Saturdays. Hours will be reviewed again for the fall, as staffing changes occur.

Date, Time, and Place of Next Regular Board Meeting: Thursday, June 27, 2:00 p.m. in the Meeteetse Library and via Zoom.

The regular July board meeting is rescheduled to be one week early on Thursday July 18, 2024 at 2 pm in Cody and via Zoom.

Meeting Adjourned at 3:12 pm.

Geoff Baumann

Karen Horner

Lisa Heimer

Vice-Chair

Library Director

Recording Secretary