



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
June 27, 2024, 2:00 pm Meeteetse Library**

### **Call to Order and Roll Call**

Vice-chair Geoff Baumann called the meeting to order at 2:00 p.m. at the Meeteetse Library and via Zoom. Library board members present in person were Trustee Warner, Trustee Reekers and Trustee Baumann. Trustee Fees attended via Zoom. Library personnel attending: Karen Horner, Lisa Heimer, Roseanne Spiering, Nicholle Gerharter, Norma Riley, Linda Seaton. Liaisons Commissioner Overfield and Commissioner Mangold were excused.

### **Approval of Agenda**

The agenda was adopted. Trustee Warner made the motion, the motion was seconded, and the motion carried.

### **Consent Agenda**

Trustee Warner made a motion to approve the consent agenda including May 2024 Regular Meeting Minutes, Director's Report, SM Stats, Rolling Stats, PR Report, bank statements, and bills paid. The motion was seconded, and the motion carried.

### **Financial Business**

Approval of Financials - The board reviewed the reconciliation report and financial reports for May. Trustee Warner moved to approve the financials. The motion was seconded by Trustee Fees, and the motion carried.

### **Library Director's Report**

Director Karen Horner reviewed items included in her written report and answered questions.

### **Library Staff Update**

Linda Seaton and Norma Riley updated the board on their work at the Meeteetse Library.

### **Foundation Update**

Trustee Reekers reported that PCLF (Park County Library Foundation) is working on The Night at the Library fundraising event for this fall, as well as WyoGives Day on July 10, and Winter Author-Fest for next year.

**Old Business**

**Powell Library Project Update** – Director Horner updated the board on new money that was available for the grant process related to the Powell Library construction project.

**FY2025 Budget** – Director Horner reviewed the library budget request which was presented in the hearing with the Board of County Commissioners June 17. The final approval will be in July. The public hearing is July 15<sup>th</sup> at 6 pm. and the regular meeting of the BOCC is on Tuesday, July 16.

**New Business**

**First Amendment Audit** - Director Horner informed the board of a recent issue in libraries with regard to patrons’ rights to video/record others. She shared the documentation that was given to staff.

**Zoom** – The board discussed stopping the subscription service for Zoom for cost savings.

**Park County Fair** – Director Horner and Branch Manager Spiering presented the schedule for the modification of services and addition of Outreach in the Powell Library during Fair Week.

**Fall All Staff Meeting** - Director Horner informed the board about the fall all staff training day tentatively set for September 17. Cody and Powell Libraries will be closed. Meeteetse closure to be determined.

**Date, Time, and Place of Next Regular Board Meeting:** Thursday, July 18, 2:00 p.m. one week early on Thursday July 18, 2024, at 2 pm in Cody.

**Meeting Adjourned at 2:45 pm.**

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Gary Warner	Karen Horner	Lisa Heimer
<i>Treasurer</i>	<i>Library Director</i>	<i>Recording Secretary</i>