



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
July 18, 2024, 2:00 pm Cody Library**

Call to Order and Roll Call

Library Director Horner called the meeting to order at 2:02 p.m. at the Cody Library. Library board members present in person were Trustee Warner, Trustee Reekers, Trustee Kearnes, and Trustee Jackson. Trustee Fees attended via phone. Library personnel attending: Karen Horner, Lisa Heimer, and Roseanne Spiering. Liaison Commissioner Overfield was present, and Commissioner Mangold was excused. New board members Tammy Jackson and Patty Kearnes were welcomed.

Approval of Agenda

The agenda was adopted as presented; Trustee Warner made the motion, the motion was seconded, and the motion carried.

Consent Agenda

Trustee Reekers made a motion to approve the consent agenda including June 2024 Regular Meeting Minutes, Director's Report, SM Stats, Rolling Stats, PR Report, bank statements, and Bills Paid. The motion was seconded, and the motion carried.

Financial Business

Approval of Financials - The board reviewed the reconciliation report and financial reports for June. Trustee Warner moved to approve the financials. The motion was seconded by Trustee Reekers, and the motion carried.

Library Director's Report

Director Karen Horner reviewed items included in her written report and answered questions.

Foundation Update

Park County Library Foundation (PCLF) participated in WyoGives Day on July 10 and raised \$7650 plus possible matching funds. Tickets for The Night at the Library fundraising event are on sale now.

Old Business

FY2025 Budget Approval– Director Horner reviewed the library budget which the County Commissioners approved July 16 as part of their total budget. Trustee Warner made a motion to formally accept the FY2025 Park County Library System budget as printed within the Park County FY24-25 final budget. Trustee Reekers seconded the motion and the motion passed.

Powell Library Project Update – Commissioner Overfield updated the board on the Powell Library construction project progress. Asbestos remediation is taking longer than expected. Demo still planned for late August or as things move along. The roofline and north natural light windows were discussed. Commissioner Overfield reviewed the floorplan handout.

Guest Speaker – Brandi Wright – Ms. Wright from the Powell Homesteader Museum gave a presentation on the history of the Powell Library including sharing newspaper photos and quotes from various years. Brandy suggested doing some type of large exhibit in 2026 as a way to join forces and promote the new Powell Library and the Homesteader.

New Business

Meeteetse Library Update - Director Horner informed the board about the changes to staff in Meeteetse and plans for coverage of the school needs. She also discussed the retirement party for Linda Seaton on July 30 and invited everyone to attend.

Election of New Officers- Trustee Warner made a motion for the slate of officers for FY25 to be as listed below, the motion was seconded and the motion passed.

Chair: Jolene Reekers

Vice Chair: Tammy Jackson

Treasurer: Gary Warner

Secretary: Paul Fees

PCLF Liaison: Patty Kearnes

No action needed on adding or removing signatories from the bank accounts. Gary Warner and Jolene Reekers will continue to be the 2 board members who can sign on the First Bank of Wyoming checking, money market and certificate of deposit accounts. The bond for Trustee Warner will be renewed for another year through CNA Surety.

Set meeting calendar for FY2025 – Trustee Jackson made a motion to retain the current meeting time of 2 pm. on the fourth Thursday of each month, with the two exceptions of the November meeting being held on Nov. 21 (to avoid Thanksgiving) and no meeting held in December. The motion was seconded and the motion passed.

Correspondence Discussion – There was a brief discussion of the correspondence to the board and the written response from Director Horner on behalf of the board.

Date, Time, and Place of Next Regular Board Meeting: Thursday, Aug 22, 2:00 p.m. in Cody.

Meeting Adjourned at 3:42 pm.

	Karen Horner	Lisa Heimer
<i>Trustee</i>	<i>Library Director</i>	<i>Recording Secretary</i>