



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
April 25, 2024, 2:00 pm Powell Library**

Call to Order and Roll Call

Vice-chair Geoff Baumann called the meeting to order at 2:00 p.m. at the Powell Library and via Zoom. Library board members present in person were Trustee Warner and Trustee Baumann. Trustee Paul Fees attended via Zoom, Trustee Reekers attended via phone. Library personnel attending were Karen Horner, Lisa Heimer, and Roseanne Spiering; Linda Seaton and Nicholle Gerharter attended via Zoom. Liaison Commissioner Overfield attended in person and Commissioner Mangold was excused.

Approval of Agenda

The agenda was adopted as presented.

Minutes

Trustee Warner moved to approve the March 28, 2024 Regular Meeting Minutes with one grammatical correction and one punctuation correction in Old Business – Powell Library Update. The motion was seconded, and the motion carried.

Consent Agenda

Trustee Warner made a motion to approve the consent agenda including library reports, statistics, bank statements, and bills paid. The motion was seconded, and the motion carried.

Financial Business

Approval of Financials - The board reviewed the reconciliation report and budget reports for February and March. Trustee Warner moved to approve the financials. The motion was seconded by Trustee Fees, and the motion carried.

Library Director's Report

Director Karen Horner reviewed items included on her written report.

Staff Update

Powell Branch Manager Roseanne Spiering reviewed staffing changes and library moving progress.

Foundation Update

PCLF is planning for the Night at the Library fundraising event for this fall. They will meet in Powell in May and canvas the businesses for sponsorships after their meeting.

Old Business

Powell Library Project Update – The public silent auction of left-over furnishings will be held May 3 and 4. The library will be ready to reopen at the Park County Fairgrounds on Monday, May 6. Grothouse Construction was selected by the county as the CMAR for the project. The contract is not signed yet but should be soon. The project will probably move in 2 phases. The asbestos abatement, demo, and site prep would be phase 1 and phase 2 will be the new construction of the building. Some details of moving to the fairgrounds were discussed. The storage unit is in place at the fairgrounds. The board discussed GSG Architecture and that they may sub-contract some design aspects of the project with JA. Grothouse is moving the storage shed for free from the parking lot to the fairgrounds. It will be used for the Friends of the Library book donations and sales.

FY2025 Budget – Director Horner and Lisa Heimer reviewed the library request that was submitted April 23 to the County Clerk for the Board of County Commissioners. No actions were taken. The YTD numbers will be updated in late May. The official request will be at the June 17 BOCC meeting.

New Business - none

Date, Time, and Place of Next Regular Board Meeting: Thursday, May 23, 2:00 p.m. in the Cody Library and via Zoom.

Meeting Adjourned at 2:44 pm.

Geoff Baumann

Karen Horner

Lisa Heimer

Vice-Chair

Library Director

Recording Secretary