



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
November 16, 2023, 2:00 pm**

Call to Order and Roll Call

Chair Stuart called the meeting to order at 2:05 p.m. at the Powell Library and via Zoom. Library board member present in person was Chair Pat Stuart. Trustee Paul Fees, Trustee Jolene Reekers, Trustee Gary Warner, and Trustee Geoff Baumann attended via Zoom. Library personnel attending were Karen Horner, Lisa Heimer, Nicholle Gerharter, and Roseanne Spiering. Linda Seaton attended via Zoom from the Meeteetse Library. Liaison Commissioner Overfield attended in person.

Approval of Agenda

The agenda was adopted with one change, to have the agenda date corrected to November 16.

Minutes

Trustee Fees moved to approve the October 26, 2023 Regular Meeting minutes. The motion was seconded, and the motion passed.

Consent Agenda

Trustee Fees made a motion to approve the consent agenda including library reports, statistics, bank statements, and bills paid. The motion was seconded, and the motion passed.

Financial Business

The board reviewed the reconciliation report and budget reports for September and October 2023. Trustee Warner moved to approve the financials. The motion was seconded, and the motion passed. The board discussed the renewal of the First Bank of Wyoming CD which matures on 11/20/23. The new interest rate will be 4.10% and the new shortest term will be 3 months. Trustee Warner made a motion to have the current CD roll-over into a new 3-month CD at the current rate; the motion was seconded by Trustee Fees, and the motion passed.

Library Director's Report

Director Karen Horner reported on her current library outreach events including appearing on the local radio "Speak Your Peace" show. A full list of the library PR is included in the written board packet each month. Karen also reported on current events in the library as documented in the monthly Library Director's report. She answered questions regarding the November start of a new homebound delivery service that the library system is calling Books Beyond Boundaries. The Telehealth booth has arrived in Cody this week. The new Storywalk is getting installed in Powell now in Homesteader Park with the help of the City of Powell Parks Department crew.

Staff Update

Roseanne Spiering updated the board on Powell Library events and some recent reorganization of the shelving and collections. Breanne Thiel reported on the wide variety of programming events that she schedules and runs in Powell including book discussions, crafts, tech support, and genealogy classes.

Foundation Update

Karen Horner reported PCLF met on Tuesday and their annual appeal letter will be mailed soon. The Winter Author Fest is scheduled for January 20, 2024.

Old Business

Powell Library Project Update

Chair Pat Stuart discussed the proposed MOU with JA.

Trustee Paul Fees left the meeting at 2:35 pm. A quorum was still present.

Trustee Geoff Baumann left the Zoom and arrived in person at the Powell library at 2:36 pm.

Discussion continued regarding the floor plans and meetings with JA. The consensus was to have a board work session including the librarians (and open to the public as required by public meeting law) again in January. The date will be chosen to be sometime after the notification of the grant awards.

Trustee Baumann made motion that we ask Johnston Architects for their invoice of up to \$34,000 which would be our entire agreement up to date. The motion was seconded and the motion passed. The invoice is to be paid directly from the PCLF Powell Library building funds for all work done thus far.

New Business

There was no new business.

Date, Time, and Place of Next Regular Board Meeting: Thursday, January 25, 2:00 p.m. in the Cody Library and via Zoom.

Meeting Adjourned at 3:07 pm.

Gary Warner

Karen Horner

Lisa Heimer

Treasurer

Library Director

Recording Secretary