



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
October 26, 2023, 2:00 pm**

### **Call to Order and Roll Call**

Chair Stuart called the meeting to order at 2:03 p.m. at the Park County Library in Cody and via Zoom. Library board member present in person was Chair Pat Stuart. Trustee Paul Fees, Trustee Jolene Reekers and Trustee Geoff Baumann attended via Zoom. Trustee Gary Warner was absent. Library personnel attending were Karen Horner, Lisa Heimer, and Nicholle Gerharter. Linda Seaton and Roseanne Spiering attended via Zoom from the Powell Library. Commissioner Overfield attended in Cody.

### **Approval of Agenda**

The agenda was adopted with one change to have the Powell Library Project as an action item.

### **Minutes**

Trustee Reekers moved to approve the September 28, 2023 Regular Meeting minutes. The motion was seconded, and the motion passed.

Trustee Reekers moved to approve the October 5, 2023 Special Meeting minutes. The motion was seconded, and the motion passed.

### **Consent Agenda**

Trustee Baumann made a motion to approve the consent agenda including library reports, statistics, bank statements, and bills paid. The motion was seconded, and the motion passed.

### **Financial Business**

The board discussed the renewal of the First Bank of Wyoming CD which matures on 11/20/23. The new interest rate will be available at maturity and the new shortest term will be 3 months. Item tabled for the next meeting.

### **Library Director's Report**

Director Karen Horner reported that the library construction grant was submitted. Holly Baker and Nicholle Gerharter attended the WLA conference. Jaime Markus Wyoming State Library Director has resigned and is moving to a new position with University of Wyoming. Karen also reported on current events in the library as documented in the monthly Library Director's report, and the November start of a new homebound delivery service that the library system is calling Books Beyond Boundaries.

**Staff Update**

Roseanne Spiering updated the board on Powell Library’s staff and events.

Roseanne presented information from the Library Design Conference in Hayward, California. Her report is included in the board packet of materials.

**Foundation Update**

PCLF Liaison Jolene Reekers reported on the first Night at the Library fundraising event. The annual appeal letter will be mailed soon. The Winter Author Fest is tentatively scheduled for January 20<sup>th</sup>.

**Old Business**

**Powell Library Project Update**

Chair Pat Stuart presented the recent MOU letter from Johnston Architects. The board discussed their fees listed in the letter. The library board scheduled a meeting with the Park County Commissioners for November 7 at 1:30 pm. No action was taken at this time.

Trustee Paul Fees left the meeting at 3:15 pm. A quorum was still present.

**New Business**

The board reviewed the information regarding the new Wyoming Department of Audit public officer training requirement. Park County Clerk Colleen Renner will schedule a local training for board members in Park County to complete the requirement.

**Date, Time, and Place of Next Regular Board Meeting:** Thursday, November 16, 2:00 p.m. in the Powell Library and via Zoom.

**Meeting Adjourned at 3:24 pm.**

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Pat Stuart	Karen Horner	Lisa Heimer
<i>Chair</i>	<i>Library Director</i>	<i>Recording Secretary</i>