



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
August 24, 2023, 2:00 pm**

**Call to Order and Roll Call**

Chair Stuart called the meeting to order at 2:00 p.m. at the Park County Library in Cody and via Zoom. Library board members present in person were Pat Stuart, Geoff Baumann, Gary Warner and Jolene Reekers. Trustee Paul Fees attended via Zoom. Library personnel attending were Karen Horner, Lisa Heimer, Nicholle Gerharter, and Roseanne Spiering in person, and Leslie Tribble, via Zoom. County Commissioner Dossie Overfield was present.

**Approval of Agenda**

The agenda was adopted as presented.

**Minutes**

Trustee Reekers moved to approve the July 20, 2023 regular meeting minutes. The motion was seconded, and the motion passed.

**Consent Agenda**

Trustee Warner made a motion to approve the consent agenda including library reports, statistics, bank statements, check registers, and bills paid. The motion was seconded, and the motion passed.

**Financial Business**

The board reviewed the reconciliation report and budget report for July 2023. Trustee Warner moved to approve the financials. The motion was seconded, and the motion passed.

**Library Director's Report**

Director Karen Horner reported on the end of Summer Reading and the outreach to the Park County Fair. She attended a library directors' meeting in Pinedale. She discussed the all-staff meeting at the beginning of the month. Upcoming outreach events include Great Dam Day, Homesteader Days, Paint the Town Red, and the Meeteetse Labor Day Parade. Walmart gave a very large donation of seeds and materials to the libraries for the seed library project. The small pod meeting room is ordered for Powell. Library Journal gave an honorable mention award to the Cody Library for Best Small Library in America in 2023. Roseanne and Karen are going to ask Powell City Council to officially approve a Story Walk installation in Homesteader Park. The laminated children's picture book pages that have been created for the Cody Story Walk will be used in Powell and the stories will be changed monthly.

### **Staff Update**

Nicholle Gerharter updated the board on some of the projects she is working on including an employee procedures manual to go with the new policy manual, several grant opportunities, homebound book delivery service, a new volunteer application, and volunteer procedures.

### **Foundation Update**

Director Karen Horner and Trustee Reekers reported that the Night at the Library fundraising event originally scheduled for August 19, is postponed until October 13, 2023. They also reported that PCLF board met with their investment advisor and are making some changes in their investment strategy.

### **Old Business**

**Powell Library Project Update** – The construction grant was released today and the county library directors will meet with the state librarian tomorrow, August 25. The board discussed the timeline for the grant application and the visit from Johnston Architects. The site visit is scheduled for September 6 -7. The Library Journal Design Conference this year is in Hayward, California. Karen applied for our Powell project to be one of the building projects that they review at the conference. Roseanne Spiering is attending the conference on our behalf.

### **New Business**

The board discussed the ALA Freedom to Read Statement and the reference to it on page 4.1 of the policy manual. Trustee Fees made a motion to keep the same text as in the current draft, “PCLS endorses the concepts set forth in the Library Bill of Rights and the American Library Association Freedom to Read Statement.” Trustee Warner seconded the motion and the motion passed in a 3-2 vote.

The board discussed the first sentence of the Methods of Materials Selection section on page 4.2 of the policy manual. Trustee Fees made a motion to changed the wording from the draft to, “To build collections of merit and significance, materials are measured as much as possible by objective guidelines.” The motion was seconded by Trustee Warner and the motion passed.

The board held further discussion of the changes made by the county attorney’s office. Following discussion Trustee Baumann made a motion to accept the new version of the Policy Manual including the revisions as added. Trustee Fees seconded the motion and the motion passed.

**Date, Time, and Place of Next Regular Board Meeting:** Thursday, September 28, 2:00 p.m. in the Cody Library and via Zoom.

**Meeting Adjourned at 3:50 pm.**

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Pat Stuart

Karen Horner

Lisa Heimer

*Chair*

*Library Director*

*Recording Secretary*