



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
July 20, 2023, 2:00 pm**

**Call to Order and Roll Call**

Vice Chair Baumann called the meeting to order at 2:01 p.m. at the Park County Library in Cody and via Zoom. Library board members present in person were Geoff Baumann, Gary Warner and Jolene Reekers. Trustee Paul Fees attended via Zoom. Trustee Pat Stuart was absent. Library personnel attending were Karen Horner, Lisa Heimer, Nicholle Gerharter, and Roseanne Spiering in person, and Leslie Tribble, via Zoom.

**Approval of Agenda**

The agenda was adopted as presented.

**Minutes**

Trustee Reekers moved to approve the June 22 regular meeting minutes. The motion was seconded, and the motion passed.

**Consent Agenda**

Trustee Fees made a motion to approve the consent agenda which included library reports, statistics, bank statements, check registers, and bills paid. The motion was seconded, and the motion passed.

**Financial Business**

The board reviewed the reconciliation report and budget report for June 2023. Trustee Warner moved to approve the financials. The motion was seconded by Trustee Reekers, and the motion passed.

**Library Director's Report**

Director Karen Horner reported on the big Summer Reading performances including the magician and the portable planetarium. She discussed the upcoming all staff meeting and the progress on cleaning out the Powell Library basement. The Powell Library passed the Fire Marshall inspection in July.

**Foundation Update**

Director Karen Horner reported that the Night at the Library event originally scheduled for August 19 is postponed until October 13, 2023.

**Old Business**

**Powell Library Project Update** – The board discussed the BOCC meeting and their approval of Johnston Architects coming for a site visit. The visit is now scheduled for September 6 -7. Trustee

Reekers made a motion to fully fund the visit of Ray Johnston from the PCLF Powell building account. Trustee Fees seconded the motion, and the motion passed.

**Formal Adoption of the FY2024 Budget** – Trustee Warner made a motion to adopt the FY2024 Library Budget and the FY2024 Step and Grade Scale as published by Park County Clerk’s Office. Trustee Reekers seconded the motion and the motion passed.

**Executive Session per W. S. 16-4-405 (a)(x)** Trustee Warner made a motion to go into executive session at 2:30 pm. The motion was seconded and the motion passed. The board entered executive session. The board returned from executive session at 2:54 pm. Trustee Reekers made a motion to accept the terms discussed in executive session, the motion was seconded, and the motion passed.

**New Business**

**Election of Officers** - Trustee Warner made a motion to adopt the slate of officers listed below. Trustee Fees seconded the motion and the motion passed.

Chair: Patricia Stuart

Vice-chair: Geoff Baumann

Secretary: Paul Fees

Treasurer: Gary Warner

PCLF Liaison: Jolene Reekers

There is no need to add or delete signers on the bank accounts. The library will renew the bond for Gary Warner to remain treasurer of the board.

**Set day and time of meetings for FY2024** – The board discussed keeping the same schedule for meeting in FY2024. Trustee Warner made a motion to meet the 4<sup>th</sup> Thursday of each month at 2 pm. except in November and December when the meetings would be automatically scheduled one week earlier. Trustee Reekers seconded the motion, and the motion passed.

**Date, Time, and Place of Next Regular Board Meeting:** Thursday, August 24, 2:00 p.m. in the Cody Library and via Zoom.

**Meeting Adjourned at 3:01 pm.**

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Geoff Baumann

Karen Horner

Lisa Heimer

*Vice Chair*

*Library Director*

*Recording Secretary*