



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
June 22, 2023, 2:00 pm**

### **Call to Order and Roll Call**

Chair Pat Stuart called the meeting to order at 2:15 p.m. at the Park County Library in Meeteetse and via Zoom. Library board members present in person were Pat Stuart, Gary Warner and Paul Fees. Trustee Geoff Baumann attended via Zoom. Trustee Jolene Reekers was absent. Library personnel attending were Karen Horner, Lisa Heimer, Linda Seaton, and Norma Riley in person, and Leslie Tribble, Nicholle Gerharter, and Roseanne Spiering via Zoom.

### **Minutes**

Trustee Warner moved to approve the May 25, 2023, regular meeting minutes with the addition of wording stating that Gary Warner and Jolene Reekers attended the meeting via Zoom. The motion was seconded, and the motion passed.

### **Consent Agenda**

Trustee Fees made a motion to approve the consent agenda which included library reports, statistics, bank statements, check registers, and bills paid for June 5 and June 20. The motion was seconded, and the motion passed.

### **Financial Business**

The board reviewed the reconciliation report and budget report for May 2023. Trustee Warner moved to approve the financials. The motion was seconded by Trustee Fees, and the motion passed.

### **Library Director's Report**

Director Karen Horner reported on the Summer Reading programs and the upcoming activities for the three libraries and the outreach van. Director Horner attended the WYLD meeting in Casper at the beginning of June. The new pod room has been installed in Cody with funding help from the Friends of the Cody Library and the Park County Library Foundation (PCLF). Another pod has been ordered for the Powell Library with funding from the Friends of the Powell Library and PCLF.

### **Foundation Update**

Director Karen Horner and Roseanne Spiering are working with the Friends of the Powell Library and PCLF to put on a big book sale in Cody on July 8 to support the Powell Library building fund with PCLF. The Night at the Library event is scheduled for August 19. PCLF is participating again in the WyoGives Wyoming nonprofit online giving day on July 12. The matching money for WyoGives is from the Hughes Charitable Foundation.

**Staff Update**

Linda Seaton reported to the board about the Meeteetse Library Summer Reading special events. She also showed off the library quilt which hangs in the computer area and she explained that it was donated back to the library by the winner of the quilt raffle. The library has a new toddler table that was made by the high school woodworking class.

**Old Business**

**Powell Library Project Update** – Chair Stuart reviewed a timeline of the progress since November 2022 and held discussion. Trustee Baumann discussed having Johnston Architects come for a site visit. Trustee Baumann moved to brief the county commissioners on July 5 that our next step is to hire Johnston Architects to make a site visit to integrate ideas to update the Powell Library with a modern library design plan. The motion was seconded, and the motion passed. The BOCC meeting time is tentatively scheduled for July 5 at 10:35 am.

**Personnel Update** – Karen Horner reviewed the current staffing changes.

**FY2024 Budget** – Karen gave a summary of the BOCC June budget meeting, the proposed step increase dollars, the proposed 0.75 cent cost of living increase, the July 17 public hearing for the county budget, and the July 18 BOCC meeting for the formal budget adoption. The library board will give final budget approval including wages in the July library board meeting.

**New Business**

**Board Member Update** – Trustee Reekers and Trustee Fees were both appointed this week to a second term on the library board (July 2023 – June 2026).

**First Bank of Wyoming** – Paul Fees made a motion to move \$100,000 to a CD at FBW for 4 months. After discussion the motion was amended to move \$160,000 from the money market account to a certificate of deposit CD for the shortest term and highest rate available when the signers go to the bank. The quote from FBW was 4 months for 5.08% APY. Trustee Warner seconded the motion and the motion passed.

**Date, Time and Place of Next Regular Board Meeting:** Thursday, July 27, 2:00 p.m. in the Cody Library and via Zoom.

**Meeting Adjourned at 4:05 pm.**

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Pat Stuart	Karen Horner	Lisa Heimer
<i>Chair</i>	<i>Library Director</i>	<i>Recording Secretary</i>