



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
August 25, 2022, 3:30 pm**

Call to Order and Roll Call

Chair Stuart called the meeting to order at 3:31 p.m. at the Park County Library in Cody and via Zoom. Library board members present were Geoff Baumann, Jolene Reekers, Pat Stuart, and Gary Warner. Paul Fees was absent. Library personnel attending were Karen Horner, Lisa Heimer, Faith Johnson, Linda Seaton, Nicholle Gerharter, and Francie Coe. County Commissioner Liaison, Dossie Overfield was present, and County Commissioner Liaison Scott Mangold was absent.

Approval of Agenda

The agenda was adopted as presented.

Minutes

Trustee Reekers made a motion to approve the July 28, 2022, regular meeting minutes. The motion was seconded, and the motion passed.

Consent Agenda

Trustee Warner made a motion to approve the consent agenda which included library reports, statistics, bank statements, the check register, and bills paid for August. The motion was seconded by Trustee Reekers, and the motion passed.

Financial Business

The reconciliation report and budget report were reviewed. Trustee Baumann made a motion to approve the financials, the motion was seconded, and the motion passed.

Library Director's Report

Director Karen Horner reported on the Summer Reading Programs and usage for the Beanstack reading log app. She reported about new devices that are available to check out. She also reported on the seed library, the new outreach van, and service to patrons in Cooke City and Silver Gate, Montana that have been affected by the Yellowstone flooding.

Staff Update

Francie Coe, the new Senior Library Assistant for Outreach visited about her position. She touched on all the events she has attended in August and the upcoming events for the fall.

Foundation Update

Trustee Reekers attended the PCLF meeting this week. PCLF meets again on September 27. The Foundation is discussing and focusing on fundraising for the Powell Library Project.

Old Business

Powell Library Updates/State Librarian Call– Director Horner and Chair Stuart reviewed the phone meeting 8/18/22 with Wyoming State Librarian Jaime Markus (memorandum document). The library board discussed the next steps and questions.

The board discussed the necessity of conducting another needs assessment to update the Mingus Study from 2019. The consensus was no interest in running another needs assessment.

The board discussed the need for a grant writer, and how to hire an independent contractor.

Trustee Baumann made a motion to approve the Friends of Powell Library October lemonade party event and put out the GSG boards with the plan drawings. Trustee Reekers seconded and the motion passed.

The board discussed the building process and putting out an RFP (see draft document) for Library Building Architect.

Trustee Warner made a motion to approve funding a position from the PCLF Powell (task force) account for a Library Coordinator. The motion was seconded and the motion passed. Director Horner and Trustee Stuart will meet to discuss a position description.

New Business

Library Hours- Trustee Baumann made a motion for a change in the library hours starting September 19th, 2022. Cody will stay open until 7 pm M-Th. (instead of 6 pm.), Powell will stay open until 6 pm M-Th. (instead of 5:30 pm). Fridays both Cody and Powell will close at 5 pm. No changes to Meeteetse hours. The motion was seconded and after further discussion the motion passed.

Meeting Time Change – Trustee Baumann made a motion to change the standard board meeting time to 2 pm. Trustee Reekers seconded the motion, and after further discussion the motion passed.

Date, Time, and Place of Next Regular Board Meeting: Thursday, September 22, 2:00 p.m. in the Cody Library, Bison Room, and via Zoom.

Meeting Adjourned at 5:25 pm.

Pat Stuart

Chair

Karen Horner

Library Director

Lisa Heimer

Recording Secretary