



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
April 28, 2022 3:30 pm**

Call to Order and Roll Call

Vice-chair Baumann called the meeting to order at 3:33 p.m. at the Park County Library in Cody and via Zoom. Library board members present were Geoff Baumann, Paul Fees, Annmarie McMahill, and Bethany Taylor. Pat Stuart was absent. Library personnel attending were Karen Horner, Lisa Heimer, Faith Johnson, Linda Seaton, Leslie Tribble, Sidnee Everhart, and Nicholle Gerharter. County Commissioner Dossie Overfield was present.

Approval of Agenda

The agenda was adopted as presented.

Minutes

Trustee Taylor made a motion to approve the February 24, 2022 regular meeting minutes. The motion was seconded, and the motion passed.

Consent Agenda

Trustee Fees made a motion to approve the consent agenda which included library reports, statistics, bank statements, February and March check register, and bills paid lists for March and April. The motion was seconded, and the motion passed.

Financial Business

The reconciliation reports and budget reports for February and March were reviewed. Trustee Taylor made a motion to approve the financials, Trustee Fees seconded the motion, and the motion passed.

Library Director's Report

Director Karen Horner reported on the outreach activity for March and April. She reported on the staff changes including the retirement of long time Powell Library Assistant, Jo Norlin. Karen also updated the board on the upcoming programs including Summer Reading.

Foundation Update- Karen Horner attended the Park County Library Foundation (PCLF) March meeting. PCLF approved paying for another Wyoming Service Corp worker for the 2022-2023 school year. The new person will have their time split with working in the Cody Partners Café. The next PCLF meeting is in June.

Library Staff Update – Sidnee Everhart gave a review of her projects and her outreach activities that she has provided to the library since her arrival in August 2021 as the library’s first Wyoming Service Corp member. The main projects were the extensive inventory of the art in the Cody and Meeteetse libraries, an art-walk brochure, and the Park County Seed Library start-up and launch. She also provided outreach services for the library at a large variety of events throughout the county.

Old Business

Powell Library Updates – GSG Architects is still working on the Powell project. Karen Horner is in contact with Wyoming State Librarian, Jaime Markus about any funding from the State of Wyoming that may become available for library building projects.

New Business

Library Revenue items - Director Horner reviewed fees and services provided for ILL (inter-library loans) faxes, and online-research. Trustee Fees made a motion to stop charging patrons ILL fees after June 30, 2022. Trustee Taylor seconded the motion, and the motion passed. Trustee Fees made a motion to stop charging patrons fax fees in Meeteetse after June 30, 2022 (there are no fax services in Cody or Powell libraries). Trustee Taylor seconded the motion, and the motion passed.

Budget FY2023 – The board reviewed the proposed budget for FY2023. Library Trustee Fees made a motion to approve; Trustee Taylor seconded the motion, and the motion passed.

Date, Time, and Place of Next Regular Board Meeting: Thursday, May 26, 3:30 p.m. in the Powell Library and via Zoom.

Meeting Adjourned at 4:21 pm.

Geoff Baumann

Chair

Karen Horner

Library Director

Lisa Heimer

Recording Secretary