



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
August 26, 2021 3:30 pm**

Call to Order and Roll Call

Chair Haines called the meeting to order at 3:30 p.m. at the Park County Library in Cody and via Zoom. Library board members present were Geoff Baumann, Lee Haines, AnnMarie McMahill, Pat Stuart, and Bethany Taylor. Library personnel attending were Karen Horner, Lisa Heimer, Faith Johnson, Linda Seaton, and Nicholle Gerharter. County Commissioner Liaison Dossie Overfield was present. There were no guests.

Adopt Agenda

The agenda was accepted as presented.

Consent Agenda

Trustee Taylor made a motion to approve the consent agenda which included the July 22, 2021 regular meeting minutes, library reports, statistics, bank check registers, July bank statements, bills paid for August, and correspondence. The motion was seconded, and the motion passed.

Financial Business

The board received a briefing on the reconciliation report and budget report for July 2021. Trustee Baumann moved to approve the financials. The motion was seconded, and it passed.

Library Director's Report

Director Karen Horner reported on recent activities and the wrap up of Summer Reading. The Wyoming Service Corp worker started this month and she is helping with the library outreach to the Farmers' Markets in Cody and Powell. She also has started several projects including cataloging the art work in the Cody library and developing a brochure for a self-guided tour of the highlighted pieces. The library will be included on the Rendezvous Royale Annual Art Walk September 16 and the brochure will be available then. Karen described other library activities and events happening next month.

Old Business

Powell Library Architect Contract Update

The board discussed the status of the library project. Trustee Stuart circulated a document outlining the progress. Trustee Stuart motioned to contract GSG to redesign the current Powell Library and authorize

the library director, Karen Horner, to reach out to GSG to come up with a new version of the contract reflecting the current dynamics. Trustee Baumann seconded the motion and the motion passed.

New Business

AnnMarie has scheduled a meeting on September 2 at 10 am with Rhonda Shipp. Her workshop is Social Action in Rural Communities.

The board agreed by consensus to start using Google Docs for shared meeting documents and other board documents. The folders and contents can be developed as needed.

September Board Retreat planning was postponed. Trustee Stuart made a motion to table the idea until next month. The motion was seconded and the motion passed.

Policy Manual Update – Director Horner requested permission to make changes to the manual on the items that have already been voted on and approved. She would like to bring further incremental changes forward on a monthly basis. The board agreed to review the first updates next month.

Date, Time and Place of Next Regular Board Meeting: Thursday, September 23, 3:30 p.m. in the Powell Library and via Zoom.

Meeting Adjourned at 4:40 pm.

Pat Stuart

Vice-Chair

Karen Horner

Library Director

Lisa Heimer

Recording Secretary