



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
June 18, 2020**

Call to Order, Roll Call

Chair John Gordnier called the meeting to order at 3:30 p.m. at the Park County Library in Cody and via Zoom. Library board members present were John Gordnier, Nickie Proffitt, Geoff Baumann, Bobbie Bronnenberg, and Bethany Taylor. Library personnel present were Lisa Heimer, Faith Johnson, Nicholle Gerharter, Leslie Tribble, Chris Beyeler, Holly Baker, Felicia Spencer, Shelly Waidelich, Alessandra Sandron, and Linda Seaton. BOCC liaison Jake Fulkerson was present. Pat Stuart and Lee Haines attended as guests.

Introduction of Incoming Board Members

Lee Haines and Pat Stuart introduced themselves as the incoming library board members.

Consent Agenda

Trustee Baumann made a motion to approve the May 28, 2020 minutes, Trustee Taylor seconded and the motion passed. Trustee Taylor made a motion to approved the consent agenda including the PCLS reports, PCLS statistics, bank statement, check register, bills paid June 2020, May budget report and the May reconciliation report. Trustee Baumann seconded; motion passed.

Library System Updates

Nicholle Gerharter described the progress reopening the library. Faith Johnson discussed the Summer Reading Program and the patron usage of the Reader's Zone app to set goals and track progress. Linda Seaton reported on the Meeteetse summer youth worker, summer school and the reopening of the Meeteetse Library.

PCLF Update

PCLF has agreed to fund washable keyboards for all three libraries. They have also approved the future purchase of hotspots for library check out in Powell.

Old Business

Update on budget – The board held a discussion about the budget review meeting with the Board of County Commissioners on Monday June 15. Commissioner Fulkerson described the current situation with the cash carry-over, and the 5th penny tax. Chair Gordnier reported on the cost of the proposed 2% increase for employee salaries for the library.

Payroll schedule – The library board held a discussion about changing the library payroll to monthly starting in August. Trustee Proffitt made a motion to accept the proposal of monthly payroll and provide

money management seminars or counseling for employees before August, Trustee Bronnenberg seconded the motion and the motion passed.

New Business

Re-opening changes were reviewed by Nicholle Gerharter. She highlighted all the items that changed in the PCLS reopening plan since the approval in May. Bobbie Bronnenberg made a motion to proceed with stage three reopening on June 22 and accept the changes to the plan, Trustee Baumann seconded the motion and the motion passed.

Faith Johnson updated the board on the adult services manager position in Powell. She has interviewed and is ready to hire. Nichole Gerharter reported on the Children's library assistant job vacancy in Cody and requested to fill the 34 hr. per week position.

Lisa Heimer and Chris Beyeler reported on the technology review from Pine Cove Consulting. They will continue to follow up on their recommendations for increased anti-virus and anti-malware.

Executive Session per W.S. 16-4-405 (a)(x)

The board entered executive session at 4:54 pm.

The board returned from executive session at 5:07 pm.

Date, time and place of next regular board meeting: Thursday, July 23, 3:30 p.m. in the Cody library Bison Room and via Zoom if needed.

The meeting adjourned at 5:10 p.m.

John Gordnier
Trustee

Lisa Heimer
Administrative Assistant