



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
April 23, 2020**

Call to Order, Roll Call

Chair John Gordnier called the meeting to order at 3:39 p.m. at the Park County Library in Cody via Zoom. Library board members present were John Gordnier, Geoff Baumann, Bobbie Bronnenberg, Bethany Taylor and Nickie Proffitt. Library personnel present were Frances Clymer, Lisa Heimer, Faith Johnson, Nicholle Gerharter, Chris Beyeler, Felicia Spencer, Diane Desfosses and Linda Seaton. BOCC liaisons Jake Fulkerson and Dossie Overfield were both present. There were no other guests.

Consent Agenda

Trustee Bronnenberg made a motion to approve the March meeting minutes, Trustee Baumann seconded the motion, and the motion passed. Consent agenda included the PCLS reports, PCLS statistics, bank statement, check register, bills paid April 2020. Trustee Bronnenberg moved to approve the consent agenda items, Trustee Taylor seconded; motion passed.

Library System Updates

Nicholle Gerharter reported on the success of doing curbside pick-up and she said there were lots of treats and thank you notes coming in from grateful patrons. Linda Seaton reported on the projects in Meeteetse that are happening during the current closure, and her readiness to re-open. Faith Johnson reported on the curbside pick-up in the Powell Library and the staged planning for re-opening the buildings to the public as the health orders permit.

Current Financial Business

Frances Clymer reviewed the reconciliation report and budget report for March. Trustee Proffitt made the motion to approve the budget report and the reconciliation report, Trustee Taylor seconded, motion passed.

Park County Library Foundation Update

The Powell Library Task Force for the new library project is not meeting right now due to the pandemic, however the current building engineering inspection is scheduled for the last week of April. Faith and Mike Garza will walk through with the engineer. PCLF has established a separate account for the donations to the new library fund.

Old Business

Board members held a brief discussion of the future of operations in May and asked to be kept apprised of when the Park County Commissioners hold any special meetings to review local county health orders for closures and reopening plans.

County Budget information:

The board reviewed the “flat” budget numbers that were provided by Director Clymer and the shifts to various line items. After discussion of each significant increase or decrease in operations accounts the board agreed that more changes may need to be made later, but current draft numbers are acceptable. The board also talked about the 2% salary COLA that is on the table for the county commissioners. Chair Gordnier commented that the County Clerk’s office can easily make those calculations of cost if the BOCC approves a 2% COLA. Trustee Proffitt made the motion to approve the draft budget, Trustee Taylor seconded, motion passed. Frances Clymer will submit the budget numbers to the Park County Clerk’s office on April 30 to meet the May 1 deadline.

New Business

Chair Gordnier reviewed the letter to staff regarding operations after the director retires on April 30. Board members discussed the leadership team of six staff. Trustee Proffitt made the motion to approve the letter, Trustee Taylor seconded, motion passed.

Chair John Gordnier read a proclamation for Library Director Frances Clymer in honor of her retirement. The finished proclamation will be presented in the summer when a retirement celebration is planned.

Date, time and place of next regular board meeting: Thursday, May 28, 3:30 p.m. in the Cody library Bison Room and via Zoom if needed.

The meeting adjourned at 4:40 p.m.

John Gordnier
Trustee

Lisa Heimer
Administrative Assistant