



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
March 26, 2020**

Call to Order, Roll Call – Meeting held via Zoom

Trustee Bobbie Bronnenberg called the meeting to order at 3:50 p.m. at the Park County Library in Cody. Library board members present were John Gordnier, Geoff Baumann, Bobbie Bronnenberg, Bethany Taylor and Nickie Proffitt. Library personnel present were Frances Clymer, Lisa Heimer, Faith Johnson, Nicholle Gerharter, Chris Beyeler, Felicia Spencer, Diane Desfosses and Linda Seaton. BOCC liaisons Jake Fulkerson and Dossie Overfield were both present. There were no other guests.

Consent Agenda

Trustee Taylor made a motion to approve the February meeting minutes, Trustee Baumann seconded the motion, and the motion passed. Consent agenda included the PCLS reports, PCLS statistics, bank statement, check register, bills paid January 2020. Trustee Taylor moved to approve the consent agenda items, Trustee Baumann seconded; motion passed.

Library System Updates

Nicholle Gerharter reported on the projects that the Cody library staff are working on during the closure in addition to pulling holds, sanitizing and discharging materials, and doing curb-side pick-up. Linda Seaton reported on the projects in Meeteetse that are happening during the current closure, including weeding children's books that will be later given to families for stay at home activities. Faith Johnson reported on the curb-side pick-up in the Powell library and the future online programming for their book club offerings. Frances Clymer thanked everyone for their hard work and expressed her gratitude to the board as she prepares to retire April 30.

Current Financial Business

Frances Clymer reviewed the reconciliation report and budget report for February. Trustee Proffitt made the motion to approve the budget report and the reconciliation report, Trustee Taylor seconded, motion passed.

Park County Library Foundation Update

Recently scheduled PCLF meeting was cancelled due to the Covid19 closures. No PCLF news.

Old Business

Future of operations in April: Library Board members and County Commissioners reviewed their timeframe for budget and some parameters. The BOCC will meet again on April 7 and discussion of Covid19 openings/closings is scheduled for 8:30 am. The board held a discussion about the new supplemental law for FMLA, the Families First Coronavirus Response Act. Bethany Taylor made a

motion to continue to pay employees during the period March 16 – March 31, 2020 even though some of them will not be able to work; and allow employees who have to self-quarantine, take time off to tend to family who are ill or take care of children that have to stay at home do so without docking their sick leave/vacation accounts (as the board had previously discussed). Trustee Proffitt seconded the motion and the motion passed. The additional hours of sick leave based on the federal guidelines will go into effect April 1 and will not affect the current library pay period of March 16 to March 31.

New Business

Chair Gordnier briefed the commissioner liaisons on the search for the replacement director and said the timeline to interview is with-in the next two weeks.

Executive Session per W.S. 16-4-405 (a)(x)

The board entered executive session at 4:46 pm.

The board returned from executive session at 5:30 pm.

There was no further business.

Date, time and place of next regular board meeting: Thursday, April 23, 3:30 p.m. in the Cody library Bison Room and via Zoom if needed.

The meeting adjourned at 5:30 p.m.

John Gordnier
Trustee

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant