



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
February 27, 2020**

Call to Order, Roll Call

Chair John Gordnier called the meeting to order at 3:30 p.m. at the Park County Library in Cody. Library board members present were John Gordnier, Geoff Baumann, Bobbie Bronnenberg, and Nickie Proffitt. Library personnel present were Frances Clymer, Lisa Heimer, Faith Johnson, Nicholle Gerharter, and Linda Seaton. BOCC liaison Jake Fulkerson was present. There were no guests.

Consent Agenda

Consent agenda included the meeting minutes from January 23, 2020, PCLS reports, PCLS statistics, bank statement, check register, bills paid January 2020. Some trustees did not have all the current reports, they reviewed the minutes and Trustee Bronnenberg moved to approve them, Trustee Proffitt seconded, motion passed. The other reports were subject to approval after board members have time to review them.

Branch Manager Updates

Faith Johnson reported on the Gib Mathers Writing and Photography Contest in Powell. There was also a discussion about the maintenance issues in the Powell Library. Commissioner Fulkerson suggested that he be including on the email conversations with Building and Grounds Department if the problems with the doors and lights continue to go on. Linda Seaton reported on the Meeteetse library programming including coffee talks, retirement programs and others. Nicholle Gerharter thanked her staff for making do with lower numbers of staff. She also described the new Wits and Wisdom programming that Shelly Waidelich is providing for senior citizens. Frances Clymer reported that she will be on the radio show Party Line next week to talk about some upcoming mental health programming and to thank the libraries for allowing her to serve as the director for the last 15 years.

Current Financial Business

Frances Clymer reviewed the reconciliation report and budget report for January. There was discussion regarding the Meeteetse replacement books and the possibility of moving part of those funds to an interest-bearing account. Frances Clymer suggested that Bethany Taylor, as current treasurer, be asked to look into that possibility. Trustee Proffitt made the motion to approve the budget report and the reconciliation report, Trustee Baumann seconded, motion passed.

Hoopla was discussed and the subject was tabled. The board will wait to hear how much financial commitment the PCL Foundation intends to give next year.

Park County Library Foundation Update

Frances Clymer circulated the Powell Library Task Force MOU for the library board members to review.

Old Business

The board discussed the change from 14 hours per week to 22 hours per week for the Cody library reference assistant position.

John Gordnier reported on the February 19 meeting with the Board of County Commissioners. Frances Clymer's will retire April 30, 2020. The search for a new director has begun. Frances stated that she will not be part of the interview process. The library board members invited a BOCC representative to potentially be on the interview panel. Commissioner Fulkerson reported that Commissioner Overfield would represent the BOCC. Chair Gordnier reported the timeline for applications is March 20 and they hope to hold interviews shortly after that date.

New Business

The board discussed FY2021 budget timeline with Commissioner Fulkerson. The initial budget discussion was tabled, and the board selected a date for additional time to be spent on the budget process. The special meeting will be Tuesday, March 10 at 3:30 pm in the Cody library Bison Room. Announcements will be posted on the website and in all the libraries.

Executive Session per W.S. 16-4-405 (a)(x)

The board entered executive session at 4:55 pm.

The board returned from executive session at 5:30 pm.

There was no further business.

Date, time and place of next regular board meeting: Thursday, March 26, 3:30 p.m. in the Cody library Bison Room.

The meeting adjourned at 5:30 p.m.

John Gordnier
Trustee

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant