



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
September 26, 2019**

Call to Order, Roll Call

Trustee Gordnier called the meeting to order at 3:30 p.m. at the Park County Library in Powell. Library board members present were John Gordnier, Geoff Baumann, Bobbie Bronnenberg, and Bethany Taylor. Library personnel present were Frances Clymer, Maggie Sullivan, Jo Norlin, Marge Buchholz, Lisa Heimer, and Linda Seaton. BOCC liaison Jake Fulkerson and Dossie Overfield were absent. Trustee Proffitt was absent. Two guests, Sandy Frost and Pat Stuart were present.

Report from the Powell Library Steering Committee

Sandra Frost presented an update on the plans for a new Powell public library from the citizens group that has formed as a steering committee. The group is to be called Powell Library Task Force (PLTF). They asked for endorsement from the Park County Library System Board for their efforts. Their next step is to form an advisory board and prepare a timeline for the project. The board selected Geoff Baumann to liaison with PLTF. Trustee Bronnenberg proposed a motion that the Park County Librarian (and the staff as representatives of the library) agree to provide expert guidance to PLTF for support of the project and fully endorse the PLTF efforts, Bethany Taylor seconded the motion and the motion passed.

Approval of Minutes

Trustee Taylor moved to approve the August 22, 2019 regular meeting minutes, Trustee Baumann seconded, motion passed.

Consent Agenda

Consent agenda included approval of the PCLS report, PCLS statistics, bank statement, check register, bills paid in September, and correspondence. Trustee Taylor moved to approve the consent agenda, Trustee Baumann seconded, motion passed.

Branch Manager Updates

Linda Seaton reported that they have interviewed four candidates for the assistant in Meeteetse and they will be hiring soon. Marge Buchholz reported on recent programs in the Cody library as well as the problems with the elevator being broken and out of service for an extended amount of time. Jo Norlin reported that Branch Manager Faith Johnson had her new baby arrive safely on September 19.

Current Financial Business

Frances Clymer reviewed the reconciliation report and budget report for August. Trustee Taylor moved to approve the current financials, Trustee Baumann seconded, motion passed.

Park County Library Foundation Update

John Gordnier informed the library board that the library foundation has agreed to act as the fiduciary obligation for the Powell Library project. PCLF is also working with a generous patron on ideas to revision the reference area and along with the Planetree area of the Cody library. The board discussed the cost of the digital service Hoopla that has been funded by the foundation since October 2018 and the library board agreed to pay \$125 per month for Hoopla in addition to the \$1,000 per month budgeted by the foundation. Trustee Baumann made the motion to support Hoopla funding and Trustee Taylor seconded, and the motion passed.

Old Business

Frances reported that 2 different parties are applying to rent the Biblio Bistro at the October 1, 2019 BOCC meeting.

Frances Clymer had no further information on the wage compensation study.

Hoopla update was dealt with during the PCLF update portion of the meeting.

New Business

Geoff Baumann reviewed the meetings that the Powell Library Task Force had held and their hopes to apply for grants for some of the planning funds. They discussed using the library logo as part of a letterhead for the group correspondence. Frances reported that the Park County Library Foundation will probably have a specific request in their annual appeal letter for donations for the “New Powell Library Project.”

Board Meeting streamlining topic was tabled.

Bobbie Bronnenberg reviewed the last stages of completing the director evaluation form and tentatively hopes to complete the review at the October board meeting.

Date, time and place of next regular board meeting: Thursday, October 24, 3:30 p.m. in the Cody library Bison Room.

The meeting adjourned at 4:47 p.m.

John Gordnier
Trustee

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant