



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
August 22, 2019**

Call to Order, Roll Call

Trustee Bronnenberg called the meeting to order at 3:50 p.m. at the Park County Library in Cody. Library board members present were Geoff Baumann, Bobbie Bronnenberg, and Bethany Taylor. Library personnel present were Frances Clymer, Faith Johnson, Marge Buchholz, Lisa Heimer, and Linda Seaton. BOCC liaison Jake Fulkerson and Dossie Overfield were absent. One guest, Pat Stuart was present. Trustee Gordnier and Trustee Proffitt were absent.

Consent Agenda

Consent agenda included approval of July 25, 2019 regular meeting minutes, PCLS July report, PCLS statistics, bank statement, check register, and bills paid in August, and correspondence. Trustee Taylor moved to approve the consent agenda, Trustee Baumann seconded, motion passed.

Branch Manager Updates

Linda Seaton reported that she has been learning as much as possible in the past three weeks since taking over as the Meeteetse Branch manager. Faith Johnson reported on the upcoming booth and salsa contest that the Powell librarians will set up at Homesteader Days. Marge Buchholz reported on recent job fair that she attended to promote library resources.

Current Financial Business

Frances Clymer reviewed the reconciliation report and budget report for July. Trustee Taylor moved to approve the current financials, Trustee Baumann seconded, motion passed.

Park County Library Foundation Update

Frances Clymer reported on the events that the foundation is helping to sponsor in the fall. She also reviewed the financial planning that their board is doing with Dan Stevens of Edward Jones. The Coe Medical Foundation is giving a matching grant of \$10,000 to the library foundation to update and upgrade the Planetree Health Resource area of the library. Reference area signage will be updated to take off "West Park Hospital" and reflect the new name of the hospital, "Cody Regional Health." Grant money will be spent over time on collections as well as updates for shelving, furniture, and health related library programs.

Old Business

Election of officers: Bethany Taylor made a motion to elect the following slate of officers: John Gordnier – chair, Bobbie Bronnenberg – vice-chair, Geoff Baumann -secretary. Trustee Baumann seconded the motion and the motion passed. Bethany Taylor was elected treasurer in the July meeting.

Frances reported that another couple has toured the Biblio Bistro and expressed an interest in renting.

Frances Clymer reported that she is still working with Kay Tilzer on the compensation study.

Trustee Bronnenberg reported that she will follow-up in the next 2 months with developing the form for the library director evaluation.

New Business

The board held a discussion about having the annual county-wide staff meeting on October 22 in Cody. Trustee Taylor made a motion to approve the date and the closure of the Cody and Powell libraries. Cody will reopen at 4 pm. Powell closed all day. Meeteetse open with a substitute. Bobbie Bronnenberg seconded the motion and the motion passed.

Geoff Baumann reviewed the meeting with NWC President Hicswa regarding the new student center project. Pat Stuart reviewed progress on Powell Library planning (see document New Powell Library Project Summary). There was discussion about the next steps of forming an advisory board and finding grants for the architectural planning part of the project. PCLF will help with funding planning process.

The board held discussion about the county hiring freeze and budget woes. Frances has attended the budget planning large group meetings and she and John will have a one-on-one meeting for the library with the BOCC on Friday, August 23. BOCC agreed to allow the library to fill the Meeteetse Assistant position, but they requested that the Cody AV position be held open when Allison Wildman retires November 30.

Date, time and place of next regular board meeting: Thursday, September 26, 3:30 p.m. in the Powell Branch Library meeting room. Pot-luck supper at the library after the meeting and the One-Book Wyoming Hemingway Discussion will follow at 6:30 pm.

The meeting adjourned at 5:10 p.m.

Bobbie Bronnenberg
Trustee

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant