



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
July 25, 2019**

Call to Order, Roll Call

Vice-Chair Nickie Proffitt called the meeting to order at 4:37 p.m. at the Park County Library in Meeteetse. Library board members present were Geoff Baumann, John Gordnier, Nickie Proffitt, and Bethany Taylor. Library personnel present were Frances Clymer, Faith Johnson, Marge Buchholz, Lisa Heimer, Linda Seaton and DeAnne Jensen. BOCC liaison Jake Fulkerson was absent. Two guests, Park County Library Foundation member Terry Sporkin and Kathleen Holtzer were present. Trustee Bronnenberg was absent. Introductions were made and guests were welcomed to the meeting.

Election of officers

The board held a discussion; Trustee Gordnier made a motion to elect Bethany Taylor as the library board treasurer, Trustee Baumann seconded the motion and the motion passed. The elections of other offices tabled until the August meeting.

Day and Time of Meetings for FY2020

Park County Library Board meeting will be held at 3:30 pm on the fourth Thursday of the month except for November 21 and December 19. Meeteetse annual meeting will be moved to October in 2020 and Powell meetings will remain in September. Trustee Taylor made a motion to accept the meeting dates, time change, Trustee Baumann seconded the motion, and the motion passed.

Approval of Official Bank for FY 2020

Trustee Taylor moved to retain First Bank of Wyoming, Trustee Baumann seconded, motion passed.

Approval of Media Outlets for FY 2019

Trustee Gordnier moved to continue with the Powell Tribune, Cody Enterprise, Big Horn Radio Network, Meeteetse Bulletin, Wyoming Public Radio, and Montana Public Radio. Trustee Baumann seconded, motion passed.

Formal Adoption of the FY 2020 Budget

The board discussed the changes in the funding from the proposed budget. Board members held discussion with the guests who expressed concern about possibly losing the second Meeteetse Library employee due to the Park County hiring freeze that went into effect July 2. Suggestions on how and when to contact Meeteetse supporters were discussed. Trustee Gordnier moved to accept the FY 2020 budget, Trustee Baumann seconded the motion and the motion passed.

Consent Agenda

Consent agenda included approval of June 27, 2019 regular meeting minutes, PCLS June report, PCLS statistics, bank statement, check register, and bills paid in July, and correspondence. Trustee Baumann moved to approve the consent agenda, Trustee Taylor seconded, motion passed.

Branch Manager Updates

Faith Johnson shared a picture of the team of Powell librarians that competed in the Park County Fair pig-wrestling event. Marge Buchholz reported on the library return on investment poster and information. Trustee Gordnier asked for a breakdown of the individual libraries and suggested it would be great information as we move ahead with Powell planning. Trustee Baumann asked for a short explanatory paragraph to go with the pie-chart graphic. DeAnne Jensen reported on Meeteetse activities for her last time as she is resigning and moving to Basin, Wyoming. Linda Seaton will be the new Meeteetse branch manager. They showed a short PowerPoint of all the Meeteetse Summer Reading activities that was put together by their summer youth worker.

Current Financial Business

Frances Clymer reviewed the reconciliation report and budget report for June. There was discussion of the carry-over. Trustee Gordnier moved to approve the current financials, Trustee Taylor seconded, motion passed.

Park County Library Foundation Update

John Gordnier updated the group on the installation of the music park in Cody City Park and thanked foundation chair Nikki Brew for all her work to make that happen.

Old Business

Bistro Update - Frances Clymer reported three different business people have recently toured the Cody library bistro area and expressed some interest. They were all instructed to follow through with the county commissioners' office if they want to follow through with a proposal for a lease.

Powell Library Steering Committee Update - Board members Geoff Baumann and Nickie Proffitt discussed the recent meeting with Tim Belton the Sheridan architect and the current land options including Veterans' Park.

BOCC Quarterly Update – John Gordnier reported to the BOCC on July 16. The commissioners asked about ways the library can cut costs for the future. They also want more justification for keeping the Meeteetse library assistant position that is currently vacant.

New Business

Bank Accounts – Trustee Taylor made a motion to remove Greg Bevenger from the checking account at First Bank of Wyoming, Trustee Gordnier seconded the motion and the motion passed. Trustee Baumann made a motion to add Bethany Taylor to the checking account at First Bank of Wyoming as the new board treasurer, Trustee Gordnier seconded the motion and the motion passed.

Reconsider Park County's new sick leave payment plan – Board members discussed the county Resolution 2019-34 for compensation of unused sick leave and the costs involved. Trustee

Bethany Taylor made a motion to adopt the new county policy for library employees; Trustee Baumann seconded the motion and the motion passed.

Date, time and place of next regular board meeting: Thursday, August 22, 3:30 p.m. in the Park County Library in Cody.

The meeting adjourned at 6:10 p.m.

Nickie Proffitt
Trustee

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant