



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
November 15, 2018**

Call to Order, Roll Call and Introductions

Chairman Greg Bevenger called the meeting to order at 4:30 p.m. at the Park County Library in Cody. Library board members present were new Powell member Geoff Baumann, Greg Bevenger, Bobbie Bronnenberg, and Nickie Proffitt. Library personnel present were Frances Clymer, Faith Johnson, DeAnne Jensen, Marge Buchholz, and Lisa Heimer. BOCC liaison Jake Fulkerson was present. Guests present were Dossie Overfield and Sandy Frost. Board member John Gordnier was absent.

Consent Agenda

Consent agenda included approval of September 27, 2018 minutes, PCLS monthly reports, statistics, bank statements, check register, bills paid, and correspondence. Trustee Bronnenberg moved to approve the consent agenda, Trustee Baumann seconded, motion passed.

Branch Managers Report

Faith Johnson brought photos of the entries to the Powell Library Literary Pumpkins Contest. DeAnne Jensen talked about the Jan Brett author visit to Park County in December and the plan to have the Cody presentation live streamed to the Meeteetse School. Marge Buchholz announced the new streaming service Hoopla, upcoming programs for December and the high attendance of the November Cody programs. Frances Clymer discussed the upcoming weekend author presentations by Craig Johnson. Frances reported on an error in the statistics report for Meeteetse, and also that she will be adding some online database usage statistics to the monthly statistics reports.

Current Financial Business

Chairman Bevenger discussed setting the next library board discussion with the BOCC for a date in late January or early February.

Frances Clymer reviewed the September budget and reconciliation reports. There was a brief discussion about the future need for a correction to the library budget to reflect the corrected budget for the cash carry-over amount. Trustee Bronnenberg moved to approve the current financials, Trustee Baumann seconded, motion passed. October financials were not available and will be reviewed at the next meeting.

Old Business

There was an update on the discussion of a needs assessment for the Powell Branch Library. Frances reviewed some of the documents that were compiled in 2014 discussions of a land purchase. Board members and guests discussed the idea that the Powell Friends of Library promote a new needs assessment in early 2019. Data from Tara Kuipers spring 2017 focus groups should be included in any new library proposals.

Frances Clymer reported that the new digital media platform, Hoopla, has shown promising usage and 56 new user registrations since the launch on November 5.

Frances Clymer reported that the compensation study funded by Park County Library Foundation is underway. Chairman Bevenger requested that Frances contact the company for an assurance that they are finished by January or early February for budget discussions.

New Business

Trustee Bronnenberg reviewed the quarterly meeting with the BOCC. Commissioners were made aware that there will be an interest revenue shortfall this year because of lower balances on deposit at the Wyoming State Library. Next meeting with BOCC will be scheduled in January.

Chairman Bevenger gathered information for library board lists. Frances Clymer reviewed holiday closures on Christmas Eve and Christmas Day. Frances Clymer discussed a Powell Schools inquiry. Board members confirmed the next meeting date will be the third Thursday of December rather than the fourth Thursday.

The meeting adjourned at 5:40 p.m.

Date, time and place of next regular board meeting:

Thursday, December 20, 4:30 p.m. in the Park County Library in Cody.

Greg Bevenger
Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant