



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
May 22, 2018**

Call to Order

Chairman Greg Bevenger called the meeting to order at 5:00 p.m. at the Park County Library in Meeteetse. Library board members present were Greg Bevenger, Lisa Smith and Brandon Douglas. Library personnel present were Frances Clymer, Faith Johnson, DeAnne Jensen, Linda Seaton, and Lisa Heimer. Board members Nickie Proffitt and Bobbie Bronnenberg were absent as well as BOCC liaison Jake Fulkerson.

Consent Agenda

Consent agenda included approval of April 26, 2018 minutes, May 10, 2018 special meeting minutes, PCLS monthly reports, statistics, bank statements, check register, bills paid, and correspondence. Trustee Douglas moved to approve the consent agenda, Trustee Smith seconded, motion passed.

Branch Manager Updates

Faith Johnson reported on the start of Summer Reading including a June 12 cooperative event in Powell. DeAnne Jensen shared a calendar for Meeteetse Summer Reading Program activities for all ages. Frances Clymer reported on the Celebration of Life for former library employee Cheryl Wright.

Current Financial Business

The board reviewed the April budget report and the April reconciliation report. Trustee Douglas moved to approve the current financials and Trustee Smith seconded the motion, motion passed.

Foundation Update

Frances Clymer reported that the Park County Library Foundation received the Wyoming Business Development Grant for a natural play-yard including a wind sculpture, logs, and boulders and stepping stones to be installed outside the children's department in the Cody library. The original plan for the Free Notes Music Park has been approved by the City of Cody to be installed in Cody City Park near the courthouse. Fundraising for the music instruments will include the Cody children's department summer reading fundraising in lieu of having so many prizes for kids. Children will choose to put their reading tickets towards dollars for the music park or a needy family in Cody. The board discussed insurance information from LGLP for the natural play area.

Old Business

Bistro Survey- The board reviewed the bistro survey. Board members agreed to send copies to the Board of County Commissioners and suggested Frances send a cover letter stating that there are a couple of different parties that may be interested in renting the space.

Board Self Evaluation scheduling- Board members discussed doing their self-evaluations sometime in June. Chairman Bevenger will schedule it when all are available. He also requested that Frances collect feedback on board performance from the library staff. No action was taken.

Library Director Evaluation Scheduling- Chairman Bevenger requested that the director's performance evaluation be tentatively put it on the August meeting agenda. No action taken.

The discussed moving the Meeteetse board meeting tradition to July instead of May.

New Business

Compensation Study Cost Estimates- Frances Clymer reported on her discussion with 2 different human resources consultants including the firm that handled the City of Cody study. The costs will vary greatly because of the number of site visits suggested. Board members agreed that \$15,000 was a reasonable budget request. Frances will work on a RFP to send out to several firms including some that have worked with Wyoming libraries. No action taken.

The meeting adjourned at 6:10 p.m.

Date, time and place of next regular board meeting:

Thursday, June 28, 4:30 p.m. in the Park County Library in Cody.

Greg Bevenger
Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant