



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
January 22, 2015**

**Call to Order**

Chair Jessica Case called the meeting to order at 4:30 p.m. at the Park County Library in Cody. Library board members present were Jessica Case, Rachel DeShong, Graham Jackson, and Nickie Proffitt. Library staff members present were Frances Clymer, Marge Buchholz, DeAnne Jensen, Faith Johnson, Linda Seaton and Lisa Heimer. There was one guest.

**Consent Agenda**

Consent agenda included approval of December 16, 2014 minutes, PCLS Monthly Reports, PCLS statistics, bank statements, check registers, bills paid, and correspondence. Graham moved to approve the consent agenda, Rachel seconded, motion passed.

**Branch Manager Updates**

Faith Johnson, Powell Branch Manager, reported she has hired Kalea Eller for the page opening, and they are interviewing for the full-time position. DeAnne Jensen reported that Meeteetse will have a bus or a van from the rec department that will bring people to the Winter Gathering event. Marge Buchholz from Cody shared information on the recent use of magazines in the Cody Library.

**Current Financial Business**

Frances reviewed the reconciliation report and the budget reports. Rachel moved to approve the current financial business, Graham seconded, motion passed.

**Foundation Report**

Frances discussed the Winter Gathering event. She also explained and the current legislation on the library endowment matching funds.

**Old Business**

Strategic Planning discussion included the details for the survey at Winter Gathering. Three employees with the survey on iPads will canvas the library from 1 pm to 4 pm.

Current trends discussion on 3-D printers was led by Rachel. Frances would like to tour the Cody High School and see what they have purchased. The concept of “Maker Spaces” was discussed. Board members may seek more public input on the concept in the upcoming focus groups.

By-law changes were discussed regarding the order of meeting business and the addition of a consent agenda. Nickie moved to approve the changes submitted by Frances, Graham seconded the motion and the motion passed.

Powell Library basement remodel proposal was discussed. Frances read her letter to the Powell Friends of the Library, replying to Anita Pilotte's petition to the board. Jo Rodriguez, from the Powell Friends group, accepted the letter and discussed her concerns about the remodel proposal.

**New Business**

Evaluation for the library director was scheduled to occur during executive session following the next regular board meeting in February. Frances will send out previous goal setting information before the evaluation.

Six month budget review was discussed, with additional discussion regarding the board's timeline for strategic planning and budgeting. Frances made available a general ledger for the first 6 months of FY2015.

**Date, time and place of February 2015 meeting**

Tuesday, February 24, 4:30 p.m. in Park County Public Library Bison Room.

The meeting adjourned at 5:40 pm.

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Jessica Case  
*Chair*

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Frances B. Clymer  
*Library Director*

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Lisa Heimer  
*Administrative Assistant*