



**Park County Library System  
1500 Heart Mountain Street  
Cody, Wyoming 82414  
Board of Trustees Regular Meeting  
June 21, 2016**

### **Call to Order**

Chair Rachel DeShong called the meeting to order at 4:35 p.m. at the Park County Library in Cody. Library board members present were Graham Jackson, Nickie Proffitt, and Rachel DeShong. Library staff members present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen and Lisa Heimer.

### **Consent Agenda**

Consent agenda included approval of May 2016 minutes, PCLS Monthly Reports, bank statements, check registers, bills paid, and correspondence. Nickie moved to approve the consent agenda, Graham seconded, motion passed.

### **Branch Manager Updates**

Faith Johnson, Powell Branch Librarian, reported on a new collaboration with the college and that the fall book discussions leaders will be all NWC professors. DeAnne Jensen reported about the open library board position for Meeteetse and she has given applications to interested individuals. DeAnne also shared an adult Summer Reading program project made in collaboration with Powell Maker Space. Cody Librarian, Marge Buchholz, shared a Billings Gazette Opinion article about libraries and open internet access.

### **Current Financial Business**

Frances reviewed the reconciliation report and the budget reports. Nickie moved to approve the financial reports, Graham seconded, motion passed.

### **Foundation Update**

No report.

### **Old Business**

Frances reviewed and discussed the FY2017 budget changes that the Board of County Commissioners requested (see documents).

The Board discussed the June 17 work session on the Strategic Plan. Frances is compiling the notes and writing a report.

The board had a brief discussion regarding CPR training and the Good Samaritan laws. The board discussed following Park County's current practice and discussing it with library staff.

**New Business**

The Board reviewed the draft of the Social Media Policy for the Park County Library System (see documents). The draft will be put out for public comment. Staff job descriptions are being updated to reflect duties related to social media posting.

Frances presented a farewell proclamation to Rachel DeShong in honor of her service on the library board.

**Date, time and place of July 2016 meeting**

Thursday, July 28, 4:30 p.m. in the Bison Room of the Cody Library.

The board went into executive session at 5:20 pm. The board came out of executive session at 5:45 pm.

The meeting adjourned at 5:45 p.m.

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Rachel DeShong  
*Chair*

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Frances B. Clymer  
*Library Director*

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Lisa Heimer  
*Administrative Assistant*