



Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
May 25, 2017

Call to Order

Board Chair, Graham Jackson, called the meeting to order at 4:30 p.m. at the Park County Library in Meeteetse. Library board members present were Graham Jackson, Greg Bevenger, and Nickie Proffitt. Others present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen, Linda Seaton and Lisa Heimer.

Consent Agenda

Consent agenda included approval of April 27, 2017 minutes, PCLS monthly reports, bank statement, check register, bills paid, and correspondence. Nickie Proffitt moved to approve the consent agenda, Greg Bevenger seconded, motion passed.

Branch Manager Updates

DeAnne Jensen reported on the last week of school events and the transition to the Summer Reading Program in the library. Faith Johnson reported on Powell's Summer Reading advance registrations and programs. Marge Buchholz reported on the task of weeding books from the Cody library. Frances reported on the adult Summer Reading challenges in Cody.

Current Financial Business

Frances Clymer reviewed the reconciliation report and the budget reports. Nickie Proffitt moved to approve the financial reports, Greg Bevenger seconded, motion passed. The board discussed interest income and the idea of opening an additional savings account at the Wyoming State Library or opening a money market account at First National Bank. Nickie Proffitt moved to open the WSL account with a transfer \$1000 from the interest account. Greg Bevenger seconded the motion and the motion passed.

Park County Library Foundation Update

Frances Clymer reported that foundation members are no longer considering the Freenotes Harmony Park for the outdoor children's area at the Cody library because of noise concerns from the other building tenants.

Old Business

The board reviewed the budget submitted to the Park County Clerk on May 1. Greg Bevenger made a motion to approve the draft budget Nickie Proffitt seconded the motion and the motion passed.

The board held a discussion of the Meeteetse replacement book fund and the incident from 2013 that caused the sprinkler flood and insurance claim. The library is requesting the balance of the insurance claim money to be transferred from Park County reserves to the Wyoming State Library replacement fund for ongoing purchases of Meeteetse materials.

Frances gave an update on the strategic planning progress with Tara Kuipers. The board discussed people to invite to the focus group sessions and the process. Friends of the Library groups for each library are donating Kindle Fires as an incentive for participants in each focus group. Tara Kuipers will facilitate all groups and requests that no library staff attend. The goal will be for 1 or 2 sessions in each library and 10-15 people per group. Groups will be scheduled for late June.

New Business

The board went into executive session at 4:54 pm and they returned from executive session at 5:20 pm. Nickie Proffitt moved to approve the action, Greg Bevenger seconded, motion passed.

Date, time and place of the next meeting:

Thursday, June 22, 4:30 p.m. in the Park County Library.

The meeting adjourned at 5:21 p.m.

Nickie Proffitt
Vice-Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant