



**Park County Library System**  
**1500 Heart Mountain Street**  
**Cody, Wyoming 82414**  
**Board of Trustees Regular Meeting**  
**April 27, 2017**

### **Call to Order**

Board Chair, Graham Jackson, called the meeting to order at 4:30 p.m. at the Park County Library in Cody. Library board members present were Graham Jackson, Greg Bevenger, Brandon Douglas, Lisa Smith and Nickie Proffitt. Others present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen, Jake Fulkerson and Lisa Heimer.

### **Consent Agenda**

Consent agenda included approval of March 23, 2017 minutes, PCLS monthly reports, bank statement, check register, bills paid, and correspondence. Brandon Douglas moved to approve the consent agenda, Greg Bevenger seconded, motion passed.

### **Branch Manager Updates**

DeAnne Jensen reported on the upcoming Flower Pot Fundraiser event in the Meeteetse library. Faith Johnson reported on Powell's Edible Books Contest, and the current teen programs. Marge Buchholz reported on the library booth in the recent Celebrating Cody Heritage event.

### **Current Financial Business**

Frances Clymer reviewed the reconciliation report and the budget reports. There was discussion on interest earning accounts. Nickie Proffitt moved to approve the financial reports, Lisa Smith seconded, motion passed.

### **Park County Library Foundation Update**

Frances Clymer reported that foundation members are considering a Freenotes Harmony Park for the outdoor children's area at the Cody library. They will present the concept at the BOCC meeting May 2.

### **Old Business**

Frances gave an update on the strategic planning progress with Tara Kuipers. The board discussed generating lists of people to invite to the focus group sessions, and they reviewed a draft copy of the focus group script.

In other old business, Frances Clymer reviewed the request for reconsideration of the book *Fables* by Willingham. The board held a discussion about the shelf placement of the book in

other libraries throughout the state. Lisa Smith made a motion to grant the request for placement of the book in the adult fiction shelves, Brandon Douglas seconded the motion. The motion passed with a vote of 4 yes and 1 nay vote.

**New Business**

The FY 2018 budget was discussed. Jake Fulkerson gave some background on the Park County funding including PILT money and SRS money, and the projections on their overall budget. Frances Clymer presented a draft budget proposal. The board held discussion. Discussion included health insurance costs, materials and Bistro expenses. The board also discussed the lack of estimated carry over funds resulting from the cut backs in the prior year’s budget. Nickie Proffitt made a motion for changes to the draft proposal to adjust the requested county funds to \$1,540,714.46 to match the prior year’s budget request. Brandon Douglas seconded the motion. The board held further discussion regarding using funds at the Wyoming State Library to cover the shortfall in money to purchase new materials, subscriptions, databases, and computers. The motion passed unanimously. Frances Clymer will make changes and submit the new draft via email to the board by Friday, April 28 and with approval to the county clerk’s office by Monday, May 1.

**Date, time and place of the next meeting:**

Thursday, May 25, 4:30 p.m. in the Meeteetse Library.

The meeting adjourned at 6:15 p.m.

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Nickie Proffitt  
*Vice-Chair*

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Frances B. Clymer  
*Library Director*

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Lisa Heimer  
*Administrative Assistant*