



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
January 26, 2016**

Call to Order

Chair Graham Jackson called the meeting to order at 4:35 p.m. at the Park County Library in Cody. Library board members present were Graham Jackson, Greg Bevenger, Lisa Smith and Nickie Proffitt. Library staff members present were Frances Clymer, DeAnne Jensen, Marge Buchholz, Faith Johnson, and Lisa Heimer.

Consent Agenda

Consent agenda included approval of December 15, 2016 minutes, PCLS Monthly Reports, bank statement, check register, bills paid, and correspondence. Greg Bevenger moved to approve the consent agenda, Lisa Smith seconded, motion passed.

Branch Manager Updates

DeAnne Jensen reported on the recent after school program using duct tape for crafts that was held in Meeteetse. Faith Johnson reported that she will be back to work full-time in February after her maternity leave from the Powell Library. Marge Buchholz reported on the concept of 'life-long learning' from an article in the Economist.

Current Financial Business

Frances reviewed the reconciliation report and the budget reports. Nickie Proffitt moved to approve the financial reports, Lisa Smith seconded, motion passed. Frances reported on the meeting she had with board member Greg Bevenger to update him on bill paying and cash handling procedures.

Park County Library Foundation Update

Frances reported on the success of the Winter Gathering event on January 21, 2017. She also reported that the PCLF annual appeal mailing surpassed the amount fundraised in the prior year.

Old Business

Powell has filled a vacancy by splitting the hours between existing staff. Cody has one part-time technical staff person retiring at the end of February.

Meeting dates for 2017 were selected with most occurring on the 4th Thursday of the month: February 23, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October

26, November 16, December 28. Nickie Proffitt moved to approve the schedule, Lisa Smith seconded, motion passed. The May meeting is typically held in Meeteetse, the September meeting is held in Powell, and all other meetings are held in Cody.

New Business

The topic for next month's board education update is a budgeting discussion including pay scales.

Quarterly Strategic Plan Review included information from Frances about the Books for Babies outreach program with West Park Hospital and Cody Reading Council. There was discussion about how to institute this outreach program in Powell since there is no local chapter of the Wyoming Reading Council. Other programs in Cody include collaboration with NWC on the 'professor of the month' talks given at the Cody library. Other Powell current outreach programs include book discussion groups with the Senior Center and the Rocky Mountain Manor, and collaboration with Powell MakerSpace and the public schools. Frances also reported information on outreach programs in Meeteetse. Graham Jackson requested a report of the strategic plan timeline and progress be made available to the board and on the website.

The board discussed the idea of a town hall meeting to allow people to address what they want from their library. The board was interested in a late afternoon or evening open house style event. There was discussion of how to facilitate this sort of meeting and Frances will follow up with Tara Kuipers. Possible date for the meeting could be during National Library Week April 9-15.

Date, time and place of February 2017 meeting

Thursday, February 23, 4:30 p.m. in the Park County Library Bison Room.

The meeting adjourned at 5:55 p.m.

Nickie Proffitt
Board Vice Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant