



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
December 15, 2016**

Call to Order

Chair Graham Jackson called the meeting to order at 4:30 p.m. at the Park County Library in Cody. Library board members present were Graham Jackson, Brandon Douglas, Greg Bevenger, and Nickie Proffitt. Library staff members present were Frances Clymer, DeAnne Jensen, Courtney Suko, and Lisa Heimer.

Consent Agenda

Consent agenda included approval of October 2016 minutes, PCLS Monthly Reports, bank statement, check register, bills paid, and correspondence. Brandon Douglas moved to approve the consent agenda, Nickie Proffitt seconded, motion passed.

Branch Manager Updates

DeAnne Jensen reported on the after school Christmas program that they held in Meeteetse. Courtney Suko reported for the Powell Library on their passive programs including The Thankful Tree and the Grinch Project.

Current Financial Business

Frances reviewed the reconciliation report and the budget reports. Nickie moved to approve the financial reports, Brandon seconded, motion passed.

Park County Library Foundation Update

Frances reported about the plans for the “Winter Gathering” event from 1-5 pm in Cody on Saturday, January 21, 2017. She also reported that PCLF has had a similar response to the annual appeal mailing as they had in 2015.

Old Business

Powell new employee, Ingrid Eickstedt, will start on December 20 and replace Jennifer Tharp as the half time circulation assistant.

New Business

The board discussed the need to more thoroughly address the financials, bookkeeping process, county budget, and county audit in the library board orientation for new board members. Some info could be added to the board orientation booklet and discussed at meetings with the director.

The board discussed the idea of town hall meetings to allow people to address what they want from their library. A review of the strategic plan will be on the agenda for the January 2017 board meeting.

Date, time and place of January 2017 meeting

Thursday, January 26, 4:30 p.m. in the Park County Library Bison Room.

The meeting adjourned at 5:25 p.m.

Nickie Proffitt
Board Vice Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant