



Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
September 22, 2015

Call to Order

Rachel DeShong called the meeting to order at 4:34 p.m. at the Powell Branch Library. Library board members present were Rachel DeShong, Nickie Proffitt, Graham Jackson, and Brandon Douglas. Library staff members present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen, Chris Beyeler and Lisa Heimer.

Approval of Consent Agenda

Nickie moved to approve the consent agenda which included the August minutes, library reports, statistics, bank statements, check registers, bills to be paid, and correspondence. Graham seconded the motion; motion passed.

Branch Manager Updates

Faith reported that the Powell Salsa Contest is coming up soon as well as other events. Marge reported that she received an outstanding compliment about the great customer service provided by the new reference assistant in Cody, Alessandra Sandron. DeAnne reported on the Meeteetse field trip to the Heart Mountain Relocation Center that is being planned to coordinate with the library visit from Sam Mihara and his talk about Heart Mountain.

Current Financial Business

Frances reviewed the financials, including:

- Reconciliation Report
- Monthly Budget Report

Brandon moved to approve the current financial business, Nickie seconded, motion passed.

Graham made a motion to approve moving 50% of the book budget and 50% of the AV budget for all three libraries to the Wyoming State Library purchasing accounts. Nickie seconded the motion and the motion passed.

Old Business

Library Technology Planning: IT director, Chris Beyeler, was on hand to lead a discussion about the technological future of libraries and what it means to Park County Library System. He discussed his work on completing the plan that was in place when he started at the library. This includes working towards moving all the computers to a virtual server with backup mirrors. A new plan for the library

includes streamlining the public computers so that they are all noids running on the same image on the server. This would help with updates and changes to the public network and allow an IT person to make changes all at once instead of on each of the many public computers. Chris led a group discussion of what the needs are for the library in the next three years. The virtual environment, new time management software, and other various ideas will be part of the continued long range plan that the library board is writing.

New Business

New business discussion item was internship development. Frances informed the board about previous use of high school, college, and graduate school student interns and the need to expand and improve this opportunity in the library to include to summer months. Nickie suggested specific contacts with Northwest College. Frances will check with ALA for promotion ideas and internship contract forms.

Frances described the Park County Health and Wellness Incentive Program for this year. Graham moved to follow the county plan and provide 4 hours vacation for part-time employees who complete the required points and turn in the incentive form, Brandon seconded the motion, motion passed.

Date, time and place of October 2015 meeting

Thursday, October 22, 4:30 p.m. in the Cody Library Bison Room.

The meeting adjourned at 5:37 p.m.

Rachel DeShong
Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant