



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
September 28, 2017**

Call to Order

Chairman Greg Bevenger called the meeting to order at 4:30 p.m. at the Park County Library in Powell. Library board members present were Greg Bevenger, Bobbi Bronnenberg, Brandon Douglas, and Nickie Proffitt; Lisa Smith was absent. Library staff present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen and Lisa Heimer.

Consent Agenda

Consent agenda included approval of August 2017 minutes, PCLS Monthly Reports, bank statements, check registers, bills paid, and correspondence. Trustee Proffitt moved to approve the consent agenda, Trustee Bronnenberg seconded, motion passed.

Branch Manager Updates

DeAnne Jensen reported on the current display “What are you reading?” in the Meeteetse library. Faith Johnson reported on Powell’s banned books program with a middle school group. Marge Buchholz reported on the recent author talks in the Cody library.

Current Financial Business

July and August budget reports and reconciliation reports reviewed. Brandon Douglas moved to approve the financial reports and Nickie Proffitt seconded the motion, motion passed.

Old Business

The request for proposals (RFP) for a vendor to provide food service in the Biblio Bistro was discussed. There were several items discussed in the September 19 BOCC work session that needed clarification or simplification. County attorney and Frances Clymer will rework the draft. Frances has had multiple inquiries from interested parties.

New Business

Trustee Proffitt made a motion to approve closure of the libraries on October 20 for an all staff meeting; Trustee Douglas seconded the motion; motion passed.

The board had a discussion of the Focus Group Final Report combined with discussion of Strategic Plan implementation. Frances Clymer suggested developing a document of “What our libraries already provide” and then develop a public brochure with more about what we do.

Board trustees suggested more ways to market the library and discussed the costs of advertising and professional marketing on a limited budget. Greg Bevenger suggested identifying the things that the library cannot afford to do and Nickie Proffitt suggested contacting NWC and the library foundation to see what assistance they could provide. Trustees discussed library outreach programs that are in place and potential other outreach programs including mini libraries and Brookline. Trustees also discussed moving forward on the public and focus group requests for exploration of a new library in the Powell community. Frances reviewed the suggestions from the Friends of the Powell Library September 26 meeting and the group's desire to reach out further in the community and explore options with the Powell Chamber, Powell School District, PEP, PCLF and the City of Powell.

Date, time and place of October 2017 meeting

Thursday, October 26, 4:30 p.m. in the Park County Library in Cody.

The meeting adjourned at 5:40 p.m.

Greg Bevenger
Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant