



Park County Library System
1500 Heart Mountain Street
Cody, WY 82414
307-527-1880
parkcountylibrary.org

Board of Trustees Meeting
May 20, 2010

Call to Order

Chairman Jessica Wagner called the meeting to order at 4:18 p.m. Library board members present were Pat Stuart, Anna Sapp, and Bruce McCormack. Library staff members present were Frances Clymer, Marge Buchholz, Lisa Printz, Joanne Patterson, and Laura Crossett.

Approval of Minutes for April 22, 2010 meeting

Anna moved to approve the minutes of the April meeting. The motion was seconded and passed.

Consent Agenda

Anna moved to approve adding Biblio Bistro to Old Business.

Current Financial Business

Joanne presented the current financial statements. Frances noted that we are still operating under our old budget until the adjusted budget is finalized. She also said that we may not receive the full percentage of our budget from the county, since we have currently only received 71.46%.

Correspondence and Communications

The library received a letter from David True in Casper sending us a calendar and DVD of the work of Allen Tupper True and a letter from Hank Coe making a permanent gift to the library of the books that have been on loan to the library since 2007.

Personnel Issues

Young Adult Services Librarian Jessica Neiweem will be moving to Seattle at the end of summer reading.

Foundation Report

Frances informed the Library Board that the Foundation voted to contribute up to \$30,000 for new carpet for the Powell library at its meeting yesterday.

Old Business

Powell Library Renovations/Repairs

Frances discussed two possible renovation plans for the Powell library; one a minimal renovation and one the desired renovation. The latter would create office spaces for full time staff, a work room, and move the children's and adult circulation desks. Bruce requested that the county get another carpet price check, since the Foundation is paying for more than half the cost of the

carpet. Frances noted that the Foundation had asked the same thing, so she will speak with Dennis Spargur. There was also discussion of adding a changing table to the men's restroom. Frances also distributed pictures of the proposed new periodical shelving for Powell.

Pop Machines

There is now apple juice at the pop machine in Cody. Lisa is exploring options for changing the machine in Powell so that they can dispense juice, since the current machine will not take juice bottles. Frances reported that getting rid of the candy machine in the children's department would result in a loss of \$480 a year. The board said the library could cover that expense and asked Frances have the candy machines removed from the children's department.

Biblio Bistro

Frances handed out David Koch's "Consistency, Cost, and Control" report, which outlines some of his ideas on new service models and provides detailed breakdowns on the cost of each item. She asked the board to review the document and come back with their suggestions or email her with ideas. Bruce noted that he felt the Bistro did not need wait staff to be waiting on tables.

New Business

Addition to First National Bank account

Frances explained that checks and statements from our account are now all coming from Park County Library System DBA Biblio Bistro. The bank proposes that we set up a small second account attached to our main account for Bistro business. After some discussion touching on the advantages of having a separate Bistro account versus having the Bistro be more symbolically attached to the library, and other items, Anna moved that the library system open the secondary account. The motion was seconded and passed.

Board Information and Training Needs

Frances distributed excerpts from the Wyoming State Library's draft Board Training Manual.

Foundation Center Online Demonstration

Frances demonstrated the Foundation Center database.

Other

Anna noted, based on this month's reports, that it is troubling that the library provided a story time at a private business. Frances and Marge will address the situation.

Date, time and place of June 2010 meeting: Thursday, June 17 at 4:15 p.m.

The Board entered into Executive Session – Pursuant to W.S. 16-4-405 (a)(ii) at 5:57 p.m.

The Board resumed the meeting at 6:15 p.m. There being no further business, the meeting was adjourned.

Frances Clymer
Library Director

Jessica Wagner
Board Chair

Laura Crossett
Meeteetse Librarian