



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
January 21, 2016**

Call to Order

Rachel DeShong called the meeting to order at 4:35 p.m. at the Park County Library. Library board members present were Rachel DeShong, Nickie Proffitt, Lisa Smith, and Graham Jackson. Library staff members present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen, and Lisa Heimer. Guests present were Sandra Frost and Jo Rodriguez.

Approval of Consent Agenda

Nickie moved to approve the consent agenda which included the previous meeting minutes, library reports, statistics, bank statements, check registers, bills to be paid, and correspondence. Graham seconded the motion; motion passed.

Branch Manager Updates

Faith reported that the Powell Branch Library is having the heating and cooling upgrades done next week and they will be closed 2-3 days for the contractor to do the work. Marge reported on three new books on Wyoming that the libraries all acquired this month. DeAnne reported on upcoming programs in Meeteetse including Richard and Mary Maturi who will be presenting through the Wyoming Humanites Council Road Scholars Tour.

Current Financial Business

Frances reviewed the financials, including:

- Reconciliation Report
- Monthly Budget Report

Graham moved to approve the current financial business, Nickie seconded, motion passed.

Foundation Report

Frances reported on the PCLF Winter Gathering event for 1-4:30 pm January 23, 2016. Rachel discussed the schedule for board member to participate as greeters at the front door. Frances discussed the workshop opportunities, author's bookfair, and the various programs in Grizzly Hall and the children's department. There will also be a silent basket auction in the front circulation area, free cookies and coffee in the Bistro, blood pressure checks in Planetree, and activities in the teen room.

Old Business

NWC internship development was discussed with an update from Nickie on progress and the response from students and professors from recent emails. The board discussed different grant options for funding including McMurray Library Grants and the Wyoming Cultural Trust Fund.

Frances updated the board on the new shelving from Intelligent Office Products Cody adult large print collection and children’s section.

New Business

Security cameras for the Powell Library are being researched by the county along with Park County Courthouse security with no timeline available.

Reference librarian search is progressing with 14 applications. References have been checked on 6 possible candidates and interviews are planned for early February.

The balance of the annual funding from Park County (\$746,313.86) was received January 8, 2016.

The Memorandum of Understanding for Powell MakerSpace was reviewed by the county attorney’s office. Frances discussed the agreement and the use of the new facility for early-release day after-school programs. The Park County Library Foundation has made a contribution of \$9,500 toward the Powell MakerSpace and the library will receive entrance passes that library patrons will be able to check-out. The passes will allow library patrons to try out the MakerSpace during staffed hours without buying a membership. The board discussed library permission slips for children who participate in MakerSpace activities. Following the discussion, Graham made a motion to accept the MOU, Nickie seconded the motion, motion passed.

Two guests, Sandra Frost and Jo Rodriguez, from the Powell Friends of the Library group were in attendance to provide feedback for the Park County Library Board’s Strategic Plan. Jo discussed getting comments from the Powell Friends Group during their upcoming meetings. Sandra suggested surveys of residents and reaching out to Powell farmers. Another meeting of board members and Powell Friends will be planned for February. The public comments on the Strategic Plan will be accepted through March 15 and discussed at the March board meeting. The plan brochures will continue to be handed out at each library and promoted on the library website through February and the beginning of March.

Frances reported on the increased meeting room use data that Pam has collected in Cody.

Date, time and place of February 2016 meeting:

Thursday, February 25, 4:30 p.m. in the Cody Library Bison Room.

The meeting adjourned at 5:30 p.m.

Rachel DeShong
Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant