



Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
December 29, 2015

Call to Order

Rachel DeShong called the meeting to order at 4:45 p.m. at the Park County Library. Library board members present were Rachel DeShong, Nickie Proffitt, Brandon Douglas, and Graham Jackson. Library staff members present were Frances Clymer, Marge Buchholz, Faith Johnson, DeAnne Jensen, and Lisa Heimer.

Approval of Consent Agenda

Nickie moved to approve the consent agenda which included the previous meeting minutes, library reports, statistics, bank statements, check registers, bills to be paid, and correspondence. Brandon seconded the motion; motion passed.

Branch Manager Updates

Faith reported that the Powell had an issue with graffiti and the board discussed security. Marge reported about a patron “paying it forward” by paying off another patron’s fines anonymously. The board discussed fines and renewal practices. DeAnne reported on the success of the Meeteetse Food for Fines promotion and the number of new patrons and new cards they have issued recently.

Current Financial Business

Frances reviewed the financials, including:

- Reconciliation Report
- Monthly Budget Report

Nickie moved to approve the current financial business, Brandon seconded, motion passed.

Foundation Report

Frances reported on the PCLF Winter Gathering event for 1-4:30 pm January 23, 2016. Rachel will set up a schedule for library board members to volunteer as greeters.

Old Business

NWC internship idea was discussed and the board agreed to proceed with Nickie looking into options with the college.

The board discussed the PCLS Strategic Plan final brochure. Brandon made a motion to approve the brochure and start the promotion of the plan. Graham seconded the motion; motion passed.

Frances updated the board on the new shelving that has been ordered for Cody adult large print collection and children's section.

Date, time and place of January 2016 meeting:

Thursday, January 28, 4:30 p.m. in the Cody Library Bison Room.

The meeting adjourned at 6:05 p.m.

Rachel DeShong
Chair

Frances B. Clymer
Library Director

Lisa Heimer
Administrative Assistant