



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
March 17, 2011**

Call to Order

Chairman Jessica Wagner called the meeting to order at 4:34 p.m. at the Powell Branch Library. Library board members present were Tanya Lowham and Pat Stuart. Library staff members present were Frances Clymer, Marge Buchholz, Lisa Printz, Beth Roberson, and Joanne Patterson.

Approval of Minutes for February 2011 meeting

Tanya moved to approve the minutes, Pat seconded, the motion passed.

Consent Agenda

There were no additions to the agenda. Pat moved to approve the agenda, Tanya seconded, the motion passed.

Current Financial Business

Frances presented the current financial statements. She noted the Bistro continues to do well; loss margin at this time is \$8,000 less than what it was at this time last year. Last year the Bistro received wage reimbursements for some employees through Wyoming Workforce Development to a greater degree than was received this fiscal year.

Correspondence and Communications

The library received a thank you from the Knights of Columbus for the ad in the Buffalo Bill Birthday Ball brochure, a Park County Leadership Institute newsletter, the Federal Home Loan securities report, and a gift solicitation from the Wyoming Library Leadership Institute.

Personnel Issues

Meeteetse Branch Librarian Search Update: Beth, Jay Curtis, and Frances are conducting telephone interviews tomorrow with three candidates. One of these candidates will be selected to come to Meeteetse for an in-person interview.

Foundation Report

The Foundation did not meet this month.

Old Business

Network Security Policy: Frances presented a first draft for board review. Some board members believe office computers should be prohibited for personal use. Staff mentioned they use personal e-mail accounts for professional purposes such as library list-serves, accessing book reviews and technology tips and appreciate accessing that information from their work computers. More information will be gathered, such as how sites are monitored, and that information will be presented to the board.

New Business

Easter Sunday Closure - Cody: Pat moved the Park County Public Library be closed Easter Sunday, Tanya seconded, motion passed.

COSUGI Meeting: Frances was invited to attend a meeting of all Sirsi/Dynix (integrated library system) user groups in Phoenix from April 18-21.

Powell Library – Future plans: Pat presented a timeline for a new Powell Branch Library building project that is modeled after the Cody library building project. The first step is to form a committee to discuss the project and approach the Board of County Commissioners. Pat asked if the board agreed with the concept and if we can move forward with forming the committee. Tanya so moved, Pat seconded, motion passed.

The Powell Branch Renovation Celebration is scheduled for March 26 from 10 a.m. to 1 p.m. speakers include Park County Commissioner Bucky Hall, Wyoming State Representative Dave Bonner, Pat or Anna, Jessie, and Frances. The Biblio Bistro catered reception will include cellist Linda Murray, fiddlers Jerri and Leonard Torczon, and the Yellowstone Weavers and Spinners Guild.

Date, time and place of April 2011 meeting

Tuesday, April 26, at 4:15 p.m. at the Park County Public Library

The library board went into executive session at 5:30 p.m.

The library board came out of executive session at 5:52 p.m. and adjourned.

Jessica Case Wagner
Board Chair

Frances B. Clymer
Library Director

Joanne M. Patterson
Administrative Assistant