



**Park County Library System
1500 Heart Mountain Street
Cody, Wyoming 82414
Board of Trustees Regular Meeting
January 20, 2011**

Call to Order

Chairman Jessica Wagner called the meeting to order at 4:27 p.m. Library board members present were Tanya Lowham, Bruce McCormack, Anna Sapp and Pat Stuart. Library staff members present were Frances Clymer, Marge Buchholz, Lisa Printz, Beth Roberson, Renee Hanlin and Joanne Patterson.

Approval of Minutes for December 2010 meeting

Pat moved to approve the minutes, Tanya seconded, the motion passed.

Consent Agenda

Meeteetse Library Move: Beth confirmed that the school is unable to help move the library. Frances will talk with Dennis to arrange help for the move. Frances will be in weekly contact with Jay Curtis, Meeteetse Schools principal and superintendent, regarding progress updates.

Tanya moved to approve the Consent Agenda, Bruce seconded, the motion passed.

Renee Hanlin, Powell Branch Library children's librarian, was introduced.

Current Financial Business

Frances presented the current financial statements. She remarked that as of December 31, 2010, we spent 43.20% of our budget while we received 58.38% of the budget.

During Winter Gathering the Bistro is serving cookies and lemonade. To encourage Bistro business it was suggested that discount coupons for Bistro goods be offered.

Correspondence and Communications

The library received holiday greetings, the security services custody deposit receipt, Powell Valley Community Education newsletter, a DVD about West Thumb, thank you notes from Cody Cupboard for the Food for Fines donation and for Summer Reading, acknowledgement for chamber of commerce membership, and the final copy of the Stine Heiser Buss and Associates Audit Report.

Personnel Issues

Meeteetse Librarian: Applications are arriving. The committee has identified several top candidates.

Foundation Report

Frances presented the report. The January 19th foundation meeting focused on the Winter Gathering. Volunteers and community service people will begin set up 5:30, Friday evening. Frances and foundation members Skip Richardson and Click Hunter were on Party Line Thursday morning discussing the Winter Gathering.

The Foundation has four new members, Bobbi Bronnenberg and Travis Graham and two new members from the Meeteetse area. Erin Evans resigned. The Foundation currently has 16 board members; they are looking for four more members for a total of 20.

Bruce asked about a poster at Winter Gathering inviting people to become involved with the foundation and library boards. It was suggested that anyone interested in serving on the library board be invited to attend a meeting.

Old Business

Powell Remodel: an engineer known to us through Marian Morrison, who is advising on the project, will do a free preliminary review of the building and provide a cost for a complete review. Powell staff, Anna, and Frances toured Commissioner Tim French around the remodeling project and shared a future vision for the Powell Library. The BOCC is touring all county buildings on February 2. It was suggested that Dave Burke, the BOCC-library liaison, be invited to tour the Powell Library at an earlier date. Lisa presented a slide show on the remodeling project. The soft opening is January 31 and the official opening is mid-March.

Legislative Reception: Library-related legislation being deliberated this legislative session involves university libraries. Pat and Tanya are attending the reception and a session for library board members on advocacy. Frances is attending the reception and a session on library services for the visually impaired.

Commissioners Meetings: Board members and Frances met with the BOCC and county clerk Jerri Torczon to orient them to the Park County Library System, its mission and practices.

New Business

Board members and extra staff will be present at the Winter Gathering.

Date, time and place of February 2011 meeting

Thursday, February 17, at 4:15 p.m. in the Bison Room

The meeting was adjourned at 5:35 pm.

Jessica Case Wagner
Board Chair

Frances B. Clymer
Library Director

Joanne M. Patterson
Administrative Assistant